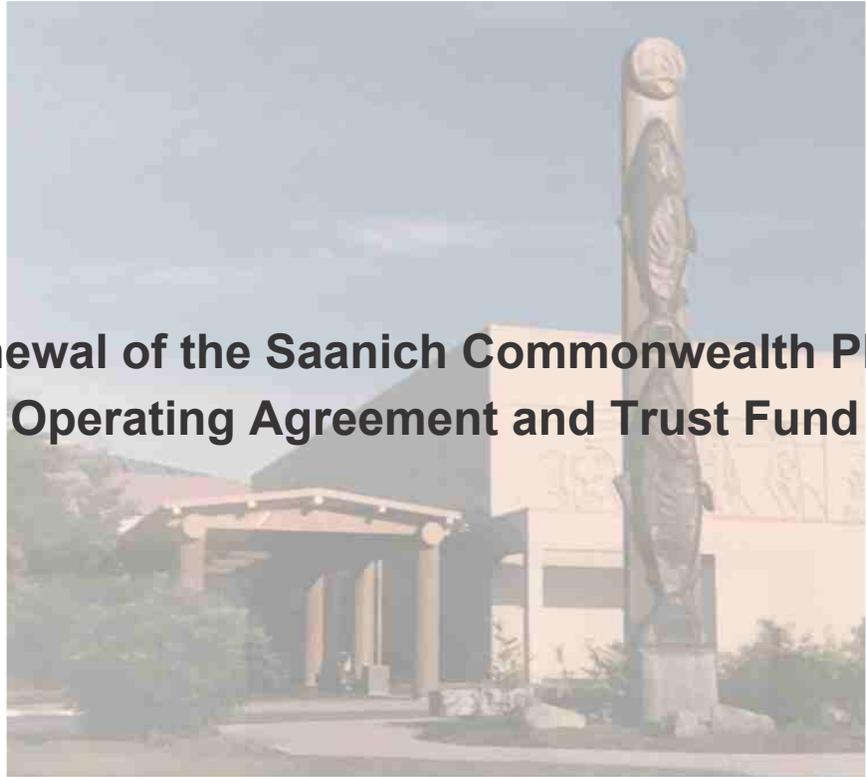




**Renewal of the Saanich Commonwealth Place
Operating Agreement and Trust Fund**



Saanich Commonwealth Place
High Performance User Committee
4636 Elk Lake Drive
Victoria, BC V8Z 5M1

Dear Reader,

Re: Renewal of the Saanich Commonwealth Place Operating Agreement
and Trust Fund

We are pleased to submit the attached Briefing Notes and supporting Appendices regarding the expiring Saanich Commonwealth Place Operating Agreement and Trust Fund. The Operating Agreement and Trust Fund will reach the end of the initial 25 year term in August, 2019, placing high performance access to one of Canada's most successful aquatic facilities in jeopardy.

It is our hope that the documents submitted provide sufficient history, context and rationale such that this unique legacy and partnership can be supported to continue on into the future. Additional information regarding sport impact and Saanich Commonwealth Place operational costs are available on request.

Should you have any questions or concerns, please feel free to contact the representatives below.

Sincerely,



Mark B. Yunker Ph.D., FCIC
High Performance User Committee Chair
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Renewal of the Saanich Commonwealth Place Operating Agreement and Trust Fund

Issue

In 1994 the District of Saanich and the Governments of British Columbia and Canada signed the Saanich Commonwealth Place Operating Agreement and jointly funded a 25-year Trust Fund for the purpose of paying the operating costs of the high performance facilities. This long-term agreement and funding ensured that athlete development could flourish by giving priority to high performance training and competitions at all levels and led to many World Championship and Olympic medals. The Operating Agreement and Trust Fund will reach the end of the initial 25 year term in August 2019, placing high performance access to one of Canada's most successful aquatic facilities in jeopardy.

Background

The Saanich Commonwealth Place Operating Agreement (OA) recognized the financial contributions of the various governments (see following), established a High Performance Area (HPA), and provided both guaranteed access and a mechanism for governing high performance use. The financial contributions provided funding to offset the direct energy and maintenance costs of the HPA at Saanich Commonwealth Place (SCP). While the parties acknowledged that other indirect staffing costs existed, these costs would be balanced by a portion of the revenues generated by high performance use of the pool.

The parties to the OA established the \$4 million Commonwealth Pool Operating Trust Fund ("Trust Fund") to offset the operating costs of the HPA. The District of Saanich contributed \$1 million with the Province of British Columbia and the Government of Canada each contributing \$1.5 million. When interest rates proved to be lower than anticipated in 1994, the Province provided an additional contribution of \$750,000 in fiscal 2012 and the Government of Canada (through Own the Podium) is paying a matching amount in instalments over the 2012-2019 fiscal years.

Since 1994, an annual amount of \$330,000 has been drawn from the Trust Fund to offset the actual operating costs of the HPA.

The participation of the federal and provincial governments in funding the HPA has allowed High Performance Clubs to pay usage rates that are “among the lowest charged to high performance users of similar facilities in Canada” as per the goals of the OA. An explicit feature of the OA has been to support development by providing priority access to all members of the High Performance Clubs. Giving priority to athletes at all levels ensures that each aquatic discipline is able to develop and maintain a high performance program, while providing learning opportunities across a wide range of community participants.

Once the Operating Agreement and the Trust Fund expire in 2019, it is possible that the federal and provincial governments could reduce or eliminate their respective contributions. Should this occur, Saanich and the High Performance Clubs would be required to negotiate future lane rates independent of the OA, and competitive aquatics would be in jeopardy of losing priority access for training and competitions.

Saanich Commonwealth Place: A Success Story

Saanich Commonwealth Place was the primary beneficiary of the 1994 Victoria Commonwealth Games legacy and remains as the only high performance facility of those Games still in use.

The Games supplied \$15,000,000 of the \$22,000,000 construction budget to cover the costs of the 50 m Competition pool and the 25 m Diving area. Today it would likely cost in excess of \$80,000,000 to replace this facility, more than the entire 1994 Games budget.

By any measure, Saanich Commonwealth Place has been a success story for the community and for high performance sports of Swimming, Diving, Water Polo, Synchronized Swimming and Triathlon. Community participation at the facility has increased dramatically and high-performance athletes have experienced unprecedented success at the Regional, National and International/Olympic level.

This success has provided a positive economic impact for the community as SCP has hosted an increasing number of local, regional, national and international events that have contributed substantially to the local economy.

Aquatic sports groups have grown tremendously over the last 25 years and currently produce over \$330,000 per year of rentals for training and hosting competitions, a more than threefold increase from \$75,000 (*\$105,000 inflation adjusted*) in 1994. This demonstrates the incredible growth in competitive opportunity across the community during the period covered by the OA, as well as the growth in hosting of Provincial and National competitions.

As noted above, the Operating Agreement was established by the Commonwealth Games partners to realise the intent of the original capital contributions to promote sport, to maintain broad access, and to achieve durable high performance outcomes. The OA requires Saanich to maintain a World Class facility, which, for example, includes maintaining the 50 m competition pool at the low temperature (usually 27 °C) required for optimal training and performance during competitions.

In contrast to many other recreational facilities, the OA has been successful in keeping rates amongst the lowest in Canada and in providing unfettered access to the high performance areas of SCP, which include the 50 m competition pool and core hours in the 25 m Diving tank. This access has allowed competitive aquatic sports in Victoria and BC to flourish in a unique and unprecedented manner when compared to any other Games-constructed facility in Canada.

A significant contribution of the Operating Agreement has been the unique access to host and stage competitions. In particular, it is a requirement of the OA that SCP provide unlimited competition access to the 50 m competition pool and 25 m dive tank; 12 times yearly access to the 50 m pool with the full 25 m pool for warm-up/warm-down; and 4 times yearly access to both 50 m pools. This access is guaranteed because it is central to the OA, making it attractive for SCP to host meets with a local, regional, provincial, national and international focus. Furthermore, the exceptional design of the facility with its Games level deck space provides competitive opportunities that are unparalleled in BC and possibly Canada. SCP hosts over 52 competitions each year, of which 25-30 are major events that attract 350 to 800 participants per event and an annual total of 75,000 spectators. It has

been estimated that the tourism/economic value of this activity to Greater Victoria is in the order of \$3-4,000,000 per year.

In recent years there have been many facilities built across BC, including 50 m pools capable of hosting competitions; however, given current construction costs, none of these newer facilities provide the seating space/capacity required to successfully host larger Invitational, Provincial or National competitions. Although loss of access to the SCP facility at reasonable rates will negatively impact sport opportunities across the Greater Victoria community, any loss of access to competition hosting opportunities will significantly harm aquatic sport provincially and nationally, as well as detrimentally affect the \$3-4,000,000 generated each year in Greater Victoria aquatic tourism.

In addition to tourism generated revenues, Sports based at SCP spend \$4,000,000 per year in the community, made up from the five clubs spending about \$2,000,000 per year, while the Triathlon and Swimming National Centres spend another \$2,000,000. This money is all training related and is spent on coaching, pool fees, administration, strength and conditioning etc. These programs employ 129 coaches, ranging from development to International, with 67% of these being female.

In essence, Greater Victoria benefits from a well-developed aquatic ecosystem of which the Operating Agreement is a key component. Since SCP's opening, the OA has proven to be a highly effective template for a mutually beneficial engagement and partnership of High Performance Sport and Recreational pursuits.

The OA has been well managed by the highly competent staff at SCP, achieving a welcome balance between High Performance and participatory fitness that is quite unique in sport facilities. This leadership also has led to partnerships in the community that contribute to safe outcomes in a range of water sports (sailing, rowing, paddling, kayaking, canoeing, lake/ocean swimming, etc.) and to lifelong fitness and patronage of public pools.

The OA has acted as an inspirational template for many facilities associated with Games construction and legacy components since its inception with the opening of Saanich Commonwealth Place 25 years ago. In this respect, the OA has been a model

for sporting legacy and the influence and foresight embedded in the OA cannot be underestimated or dismissed.

Maintaining the principles and key elements of the Operating Agreement is the best path to move forward positively for SCP's constituent user groups, for the Municipality of Saanich, for the Greater Victoria area, for Provincial and National Aquatic Organizations, for British Columbia and for Canada.

Key Goals

1. To ensure that the facility continues to operate the High Performance area in accordance with the current Operating Agreement upon expiration of the existing agreement in August 2019;
2. To ensure that the High Performance training and competition components of the facility continue to be available to the High Performance Clubs on the same priority basis as in the existing Operating Agreement;
3. To ensure that the High Performance training and competition components of the facility are properly maintained at a world class standard;
4. To ensure that High Performance Clubs continue to pay lane and usage rates that are within the lowest tier charged to high performance users of similar facilities in Canada;
5. To ensure that SCP continues to serve as a destination facility for local, regional, national and international events and, in doing so, makes a positive contribution to the local economy;
6. To ensure that SCP continues to support a high performance and volunteer community capable of hosting major International events; and,
7. To ensure that SCP remains an International level facility capable of supporting any future Games bid, including a 2030 Commonwealth Games bid.

Proposal

The objective is to continue the SCP success story into the future by continuing to focus on the key goals of athlete training and community participation.

It is therefore crucial to obtain a renewal of both the Operating Agreement and the Trust Fund from the District of Saanich, the Province of British Columbia, and the Government of Canada and/or private sector contributors through both multi-year block funding and long-term commitments of annual funding.

Renewal of the Operating Agreement and Trust Fund will ensure that the Legacy of the 1994 Commonwealth Games is recognized with the continued operation of the facility at a world-class standard for both the benefit of the community participants and the many high performance clubs and athletes that use the facility on a year-round basis for training and competition.

Appendices

Further information is provided in the Appendices listed below.

- Appendix I – Athlete Success
- Appendix II – Sport Impact: The Access “Guarantee” of the Operating Agreement
- Appendix III – Economic Impact of Sports and Competition Hosting
- Appendix IV – Saanich Commonwealth Place Operating Agreement

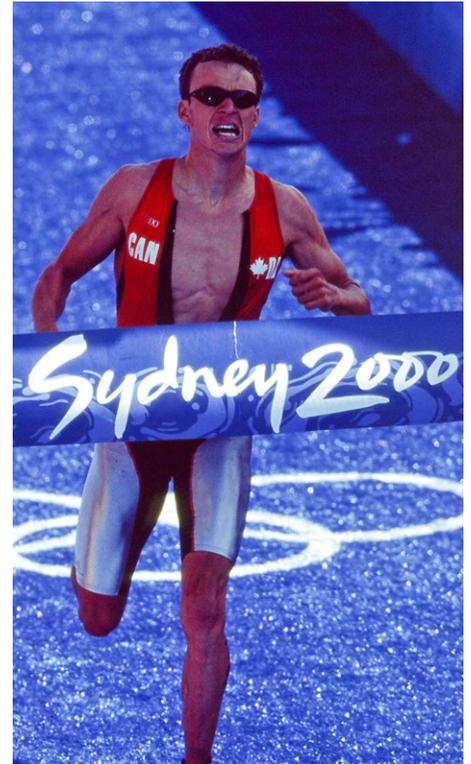


Appendix I
Athlete Success





Stephanie Dixon
 2004 - 1 Gold, 6 Silver,
 1 Bronze
 2008 - 1 Gold, 2 Silver,
 1 Bronze



Simon Whitfield
 2000 - Gold
 2004
 2008 - Silver
 2016



Ryan Cochrane
 2008 - Bronze
 2012 - Silver
 2016



Richard Weinberger
 2012 - Bronze



Hilary Caldwell
 2012
 2016 - Bronze

Olympic and Paralympic medalists

Appendix I

Athlete Success

Saanich Commonwealth Place (SCP) was built in the spirit of excellence for the 1994 Commonwealth Games. Since then, the five aquatic sports training at SCP – Swimming, Triathlon, Diving, Water Polo and Synchronized Swimming – have created, developed, and delivered excellence. Over the past 25 years, Saanich Commonwealth Place has placed 158 athletes on Olympic, Paralympic, World Championship, and Commonwealth Games Teams. SCP athletes have won 61 Olympic, Paralympic, World Championship, and Commonwealth Games medals, and placed hundreds of athletes in the finals.

In Swimming, at the London 2012 Olympics, Ryan Cochrane won a Silver medal while training in the National Swim Centre program and Richard Weinberger won a Bronze medal while training in one of the club-based programs. Ryan's 2012 Olympic medal builds on the Bronze medal he won at the Beijing 2008 Olympics as a club athlete. Stephanie Dixon, one of the all-time greatest Canadian athletes, won 12 Paralympic medals competing at the Athens 2004 and Beijing 2008 Games while attending University and training in the Victoria club system. Many other swimmers have represented Canada at the Olympics (18 swimmers, with 4 medals), World Aquatic Championships (53 swimmers, with 14 medals), Commonwealth Games (27 swimmers, with 14 medals), and many other International swim meets.

In Triathlon, Simon Whitfield won the first Gold medal awarded in triathlon at the Sydney 2000 Olympics and followed up with a Silver medal at the Beijing 2008 Olympics. Many other athletes from the National Triathlon Centre have competed for Canada at the Olympics (18 athletes, with 2 medals), Commonwealth Games (18 athletes, with 4 medals) and many other International events.

In Diving, Blythe Hartley won a World Aquatic Championship title, and Riley McCormick became only the 5th Canadian man in 60 years to make the Olympic Final in 10-metre platform. Divers have medaled at Grand Prix events, World University Games, and Junior World and Pan-American Championships, and been finalists at Commonwealth Games, FINA World Cup, World Aquatic Championships, and Olympic Games. Over the last 10 years, every Canadian medal on the senior

international circuit has been won by divers from either Montreal or Victoria, and Victoria divers have won over 50 medals at the Senior and 150 medals at Junior National Championships since 1994.

In Water Polo, six athletes have played for Canada at Junior World Championships. This is the pinnacle for most Canadian athletes in Water Polo since Senior National Team openings are very infrequent and there is no Junior National Team to support continued participation past age 20. Other athletes have trained in the Men's and Women's National Team programs, and many water polo players have played in Canadian Nationals and in tournaments outside Canada.

In Synchronized Swimming, athletes have competed in National and International Championships as well as the Canada Winter Games.

The break down by event from 1994 to the present for the 158 athletes representing Canada from Saanich Commonwealth Place pool and their 61 medals at the Olympic Games, World Championships and Commonwealth Games is:

- 38 Olympians
- 6 Olympic Medals
- 2 Paralympians
- 12 Paralympic Medals
- 61 World Championship Participants
- 15 World Championship Medals
- 3 International Paralympic World Championship Participants
- 10 International Paralympic World Championship Medals
- 54 Commonwealth Games Participants
- 18 Commonwealth Games Medals

In support of these High-Performance outcomes Saanich Commonwealth Place programs employ 129 coaches, ranging from development to International, with 67% of these being female.



Ryan Cochrane, 2012 London Olympics



Stephanie Dixon, 2008 CanAm Championships



Blythe Hartley, circa 2006



Simon Whitfield, 2009 Hy Vee Triathlon



**Anna Akhurst and Avery Dix Duet,
2017 Jean Peters Championships**



Lars Yunker, 2007 Junior Worlds, Canada vs. Serbia

**Athletes from Saanich Commonwealth Place pool representing
Canada at Olympic Games, World Championships and
Commonwealth Games – 1994 to 2018**

In the following list of athletes, the superscript “S” after the name indicates an athlete from Swimming, “D” indicates Diving and “T” indicates Triathlon.

1994 Commonwealth Games – Victoria, Canada

Nikki Dryden^S Bronze 800 m Freestyle
Lee Jay Strifler^D
Dino Verbrugge^S
Suzanne Weckend^S

1994 World Aquatic Championships – Rome, Italy

Greg Streppel^S Gold Open Water 25 km
Nikki Dryden^S
Kim Dyke^S
Lee Jay Strifler^D
Suzanne Weckend^S

1996 Olympic Games – Atlanta, USA

Christin Petelski^S

1998 Commonwealth Games – Kuala Lumpur, Malaysia

Christin Petelski^S
Rick Say^S
Phillip Weiss^S

2000 Olympic Games – Sydney, Australia

Simon Whitfield^T Gold Triathlon
Carol Montgomery^T
Christin Petelski^S
Rick Say^S

2001 World Aquatic Championships – Fukuoka, Japan

Christin Petelski^S

Rick Say^S

Karley Stutzel^S

2002 Commonwealth Games – Manchester, England

Carol Montgomery^T Gold Triathlon

Simon Whitfield^T Gold Triathlon

Rick Say^S Silver 4 x 200 Freestyle Relay, Bronze 200 m Freestyle, Bronze 4 x 100 Freestyle Relay

Danielle Bell^S

Natasha Filliol^T

Jocelyn Gascon-
Giroux^T

Christin Petelski^S

John Stamhuis^S

2002 World Open Water Championships – Sharm el-Sheikh, Egypt

David Creel^S

Karley Stutzel^S

2003 World Aquatic Championships – Barcelona, Spain

David Creel^S

Rick Say^S

Karley Stutzel^S

2004 Olympic Games – Athens, Greece

Brent McMahon^T

Carol Montgomery^T

Nathan O'Brien^S

Jill Savege^T

Rick Say^S

Simon Whitfield^T

2004 Paralympic Games – Athens, Greece

Stephanie Dixon^S Gold 100 m Backstroke; Silver 100 m Freestyle, 400 m Freestyle, 100 m Butterfly, 200 m Individual Medley, 4 x 100 Freestyle Relay, 4 x 100 Medley Relay; Bronze 50 m Freestyle

2004 World Open Water Championships – Dubai, United Arab Emirates

David Creel^S
Karley Stutzel^S

2005 World Aquatic Championships – Montreal, Canada

Blythe Hartley^D Gold 1 m Springboard Diving
Rick Say^S Silver 4 x 100 Freestyle Relay, Silver 4 x 200 Freestyle Relay
Wegadesk Gorup-
 Paul^D
Riley McCormick^D
Christin Petelski^S
Karley Stutzel^S

2006 Commonwealth Games – Melbourne, Australia

Wegadesk Gorup-
 Paul^D
Colin Jenkins^T
Rachel Kemp^D
Gillian Kornell^T
Riley McCormick^D
Brent McMahon^T
Jill Savege^T
Rick Say^S
Paul Tichelaar^S
Suzanne Weckend^T

2006 World Open Water Championships – Naples, Italy

Karley Stutzel^S

2006 International Paralympic Committee World Aquatic Championships – Durban, South Africa

Stephanie Dixon^S Gold 100 m Backstroke; Silver 100 m Butterfly, 100 m Freestyle,
400 m Freestyle, 200 m Individual Medley, 4 x 100 Freestyle
Relay and 5 km Open Water

2007 World Aquatic Championships – Melbourne, Australia

Rick Say^S Bronze, 4 x 200 m Freestyle Relay
David Creel^S
MacKenzie Downing^S
Riley McCormick^D

2008 Olympic Games – Beijing, China

Simon Whitfield^T Silver Triathlon
Ryan Cochrane^S Bronze 1500 m Freestyle
Lauren Groves^S
Colin Jenkins^S
Riley McCormick^D
Carolyn Murray^S
Rick Say^S
Paul Tichelaar^S

2008 Paralympic Games – Beijing, China

Stephanie Dixon^S Gold 100 m Backstroke, Silver 400 m Freestyle and 200 m Individual Medley, Bronze 100 m Freestyle

2008 World Open Water Championships – Seville, Spain

Karley Stutzel^S

2009 World Aquatic Championships – Rome, Italy

Ryan Cochrane^S Silver 1500 m Freestyle, Bronze 800 m Freestyle
David Creel^S
Stefan Hrniak^S
Alexa Komarnycky^S
Riley McCormick^D
Blake Worsley^S

2009 International Paralympic Committee World Aquatic Championships – Rio de Janeiro, Brazil

Stephanie Dixon^S Gold 100 m Backstroke, Gold 400 m Freestyle

2010 Commonwealth Games – Delhi, India

Ryan Cochrane^S Gold 400 m Freestyle, Gold 1500 m Freestyle
Stefan Hrniak^S Bronze, 200 m butterfly
Julia Wilkinson^S Bronze 100 m Backstroke, Bronze 200 m Medley Relay, Bronze 4 x 100 m Medley Relay
MacKenzie Downing^S
Rachel Kemp^D
Alexa Komarnycky^S
Sean Penhale^S
Blake Worsley^S

2010 World Open Water Championships – Roberval, Canada

Richard Weinberger^S

2010 International Paralympic Committee World Aquatic Championships – Eindhoven, Netherlands

Stephanie Dixon^S Bronze 100 m Backstroke

2011 World Aquatic Championships – Shanghai, China

Ryan Cochrane^S Silver 800 m Freestyle, Silver 1500 m Freestyle

Stephanie Horner^S

Stefan Hrniak^S

Aimeson King^S

Alexa Komarnycky^S

Riley McCormick^D

Richard Weinberger^S

Julia Wilkinson^S

Blake Worsley^S

2012 Olympic Games – London, England

Ryan Cochrane^S Silver 1500 m Freestyle

Richard Weinberger^S Bronze 10 km Open Water

Hilary Caldwell^S

Paula Findlay^T

Stephanie Horner^S

Kyle Jones^T

Alexa Komarnycky^S

Riley McCormick^D

Brent McMahon^T

Alec Page^S

Julia Wilkinson^S

Simon Whitfield^T

Blake Worsley^S

2013 World Aquatic Championships – Barcelona, Spain

Ryan Cochrane^S Silver 1500 m Freestyle, Bronze 800 m Freestyle
Eric Hedlin^S Silver 5 km Open Water
Hilary Caldwell^S Bronze 200 m Backstroke
Will Brothers^S
Alexa Komarnycky^S
Riley McCormick^D
Alec Page^S
Richard Weinberger^S

2014 Commonwealth Games – Glasgow, Scotland

Ryan Cochrane^S Gold 400 m Freestyle, Gold 1500 m Freestyle
Kirsten Sweetland^T Silver Triathlon
Hilary Caldwell^S Bronze 200 m Backstroke
Will Brothers^S
Sarah-Anne Brault^T
Emma Friesen^D
Eric Hedlin^S
Riley McCormick^D
Ellen Pennock^T
Matthew Sharpe^T

2015 World Aquatic Championships – Kazan, Russia

Ryan Cochrane^S Bronze 400 m Freestyle, Bronze 1500 m Freestyle
Jeremy Bagshaw^S
Hilary Caldwell^S
Eric Hedlin^S

2016 Olympic and Paralympic Games – Rio de Janeiro, Brazil

Hilary Caldwell^S Bronze 200 m Backstroke
Sarah-Anne Brault^T
Ryan Cochrane^S
Stefan Daniel^T
Stephanie Horner^S
Tyler Mislawchuck^T

2017 World Aquatic Championships – Budapest, Hungary

Jeremy Bagshaw^S
Hilary Caldwell^S
Eric Hedlin^S
Stephanie Horner^S
Mackenzie Paddington^S
Richard Weinberger^S

2018 Commonwealth Games – Gold Coast, Australia

Sarah Darcel ^S	Silver 200 m Individual Medley
Joanna Brown ^T	Bronze Triathlon
Jeremy Bagshaw ^S	
Hilary Caldwell ^S	
Jade Hannah ^S	
Bryden Hattie ^D	
Faith Knelson ^S	
Tyler Mislawchuck ^T	
Desirae Ridenour ^T	
Matthew Sharpe ^T	
Celina Toth ^D	



The Next Generation



Appendix II

Sport Impact: The Access “Guarantee” of the Operating Agreement



Appendix II

Sport Impact: The Access “Guarantee” of the Operating Agreement

The most important contribution of the Operating Agreement (OA) has been the guaranteed access to pool space/time for training and holding competitions. This guaranteed access, which is at rates that are within the lowest tier charged to high performance users in Canada, provided the foundation for the athletic achievement that has been realized during the 25-year life of the OA. Simply put, failure to renew the OA would result in the loss of the access that has made it possible for athletes in aquatic sports to learn, train, compete and achieve the level of success for which SCP and the local aquatic community are nationally and internationally renowned.

In particular, it is the requirement of the Operating Agreement that SCP provide unlimited access to the 50 m competition pool and 25 m dive tank for holding competitions; 12 times yearly access to the 50 m pool with the full 25 m pool for warm-up/warm-down; and 4 times yearly access to both 50 m pools. This access, which provides competitive opportunities that are unparalleled in BC and possibly Canada, is guaranteed because it is woven into the fabric of the OA, thus making it attractive for SCP to host meets with a local, regional, provincial, national and international focus.

In addition to the loss of guaranteed access, the failure to renew the OA would have a series of negative impacts due to the increase in lane rates. In particular, there would be negative impacts on the ability of the aquatic clubs to sustain membership, to keep club fees affordable for families, to develop and maintain coaching standards and coaching talent which are essential for athletic success and to sustain the critical volunteer base necessary to host meets and to reach into the broader community.

This access provided by the OA is not only guaranteed, it is the unique and central feature of the OA making it attractive for SCP to host competitions at all levels and to provide young athletes in all aquatic sports with the opportunity to participate and succeed at the highest level.

Sport Impact Letters – Saanich Commonwealth Place Athletes



Stephanie Dixon, 19 Paralympic Medals



Ryan Cochrane, 2 Olympic Medals



Simon Whitfield, 2 Olympic Medals

Impact Statement: Saanich Commonwealth Place Operating Agreement

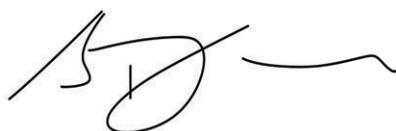
The impact and importance of access to sport cannot be overstated. Access to sport, simply put, is life changing; life changing for the individuals participating and the larger community to which they belong. Individuals participating in sport become more healthy, active and engaged members of society which is the foundation for a thriving community.

I know this all to be true because sport changed the course of my life. Growing up with a disability, I had my ability to function and participate fully in life questioned daily. I was given permission to sit out from physical activities throughout my entire childhood. This could have taught me that I should expect less from myself, depriving me of the opportunity to develop confidence in my body and my abilities. Fortunately, I was put into swimming at a very young age and had parents who encouraged me to continually test myself and find a way to excel in a unique body. Only because I had already learned how powerful and capable my body and determination were in the pool, was I able to stand up to the rest of the world underestimating me out of the pool.

I came to Victoria after high school because I was looking for an accessible and inclusive program with coaches and administrators who knew the true value of sport and recognized that success comes in many different forms. I needed a program that had the space and excitement around creating unique drills and technique specific for my body, but one that would also treat me like an equal and valued member of the team. I found the program I was looking for in Victoria, thanks to the Saanich Commonwealth Place Operating Agreement. In this pool, I went on to become one of the best swimmers in the world and an advocate for equal access to sport across Canada.

My time swimming in Victoria at the Saanich Commonwealth Place shaped my life and the person I have become. It taught me how much more is possible when you are surrounded by passionate, motivated and inspired individuals. It also taught me the invaluable impact of being a part of a community that believes in you. Access to high quality sport programs needs to be a right in our country and not a privilege for the few.

I am so proud to be a member of the sporting community from Victoria. It breaks my heart to think that future athletes, especially ones who don't have the financial means or might be overlooked in other programs, might not have the same opportunities that I had. I strongly urge the Municipality of Saanich, the province of British Columbia and the Government of Canada to take great pride in the inclusive, high performance community created through the SCP OA. It is unique to our country and should be protected for future generations.



Stephanie Dixon, CM
Order of Canada
19 Time Paralympic Medalist
Canada's Sports Hall of Fame

Ryan Cochrane
250.661.2743
Ryan.Cochrane@TheAgencyRE.com

October 4, 2018

This letter was written in support of the continuation and growth of the Saanich Commonwealth Pool Operating Agreement and Trust Fund.

I will be the first to admit this letter is slightly biased. I am an Olympic medalist, who was fortunate enough to represent Canada internationally for over a decade - of course I would encourage an initiative to keep costs lower for athletes and their families. That said, my support is more grounded in my time as young athlete, when I was learning a multitude of sports at different venues across Victoria.

As many others will speak to the economic impact sport has on a community, I will instead speak to the positive personal impact sport can have on an athlete of any age. When I began swimming, my parents (foolishly) believed I would need only a swimsuit, pair of goggles, and a nominal fee per month. They quickly learned that sport requires not only a huge commitment of time, but also entails large financial requirements. By keeping rates amongst the lowest in Canada and providing access to one of the greatest facilities in the country, the Operating Agreement and Trust Fund were one of the biggest supporters of my drive to the Olympic Podium. If these rates were to change - many of our athletes would be unable to afford the sport. They would miss out on the opportunity to reach their potential, they would be unable to train in our world class facility, and families would suffer with financial burdens. Much like the issue around funding, opportunity for prioritized access to pool space is equally important for our athletes. With greater competition between clubs, more people are encouraged to try sport, and a renewed Operating Agreement would ensure each athlete would have a protected opportunity to utilize this amazing facility.

By supporting non-profit and amateur clubs, these agreements encourage athletes of any age to dream, make goals, and learn the necessary skills through sport that will make them successful. No matter the level you train at, sport encourages a multitude of experiences which support your

development - without access to affordable pool space, we are doing a disservice to each and every one of these athletes.

The dedication, resolve, and determination I now take for granted in my daily life is a direct result of the lessons I learned through sport. Both my brothers and I could afford sporting goals because the price of access to sport was affordable for our family of 5. Had that changed, I really don't believe I would have had the opportunities I did or have been the person I am today.

It is therefore critical to renew both the Operating Agreement and the Trust Fund. I am passionate about my community and can easily foresee the devastating effects ending these initiatives would have on the community as a whole. It would limit access to sport for those families already having difficulties getting by, and when sport becomes unaffordable for even a part of our community, we need to take a very hard look at where our priorities lie.

Sincerely,

A handwritten signature in black ink that reads "Ryan Cochrane". The signature is written in a cursive, flowing style.

Ryan Cochrane

3-time Olympian | 2-time Olympic Medalist

Simon Whitfield
250 686 3625
sqwhitfield@gmail.com

“I have been asked to write about the enormous contribution a community of people whose foresight and frankly audacity, to build a facility, and with it a high performance culture, allowed for a equally audacious athlete to succeed in his pursuit of sporting excellence-S”

I arrived in Victoria days after the great snow storm of 1996, at the age of 21. I was full of piss and vinegar and ready to take on the world. I had been living in Australia for the past five years and having seen their commitment to sport, the facilities they had built, from National Sports Institutes to community centered gyms and pools, I had an ideal I was in search of – to be completely absorbed in high performance, supported by community, with an aim to express one’s gifts, to represent and to inspire.

Success in high performance sport ultimately comes from proximity. To be amongst it with others, to see each other face to face, to define and refine best practices, to manoeuvre around and beyond obstacles, and to reinforce the ties that bind us through common enterprise.

To walk into Saanich Commonwealth Place, with its Olympic sized pool, performance dive tank, an ever expanding gym and human resource team, whose foyer had been witness to so many athlete’s dreams, was to be fully immersed in a culture of excellence.

The commitments made by the 94 Games and government, to ensure that any facility built would be done so with the intention of servicing the needs of both the local constituents and high performance sport, were immediately evident.

The symbiotic relationship that has been achieved at Saanich Commonwealth Place between the community and high performance sport is a world leading vision belonging to those that built this exceptionally designed facility, those that implemented the supporting Operating and Trust Fund agreements, and those who sustained the originating philosophy by making only those day-to-day compromises needed to enhance the high performance and community relationships.

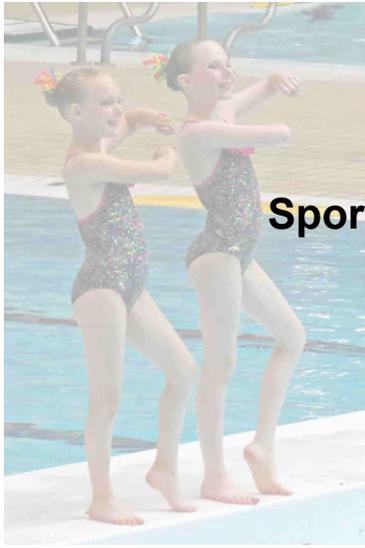
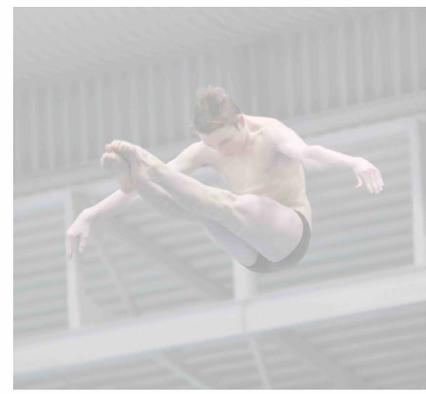
Saanich Commonwealth Place is a gathering place, an ideal proving ground, where community activation, high performance engagement and the rituals associated generate optimized outcomes, optimism, and worthy causes. A *Place* where outcome is greater than the sum of individual parts; where those whom the years have made wiser may be slowing down, where those who still have so much to learn and yet have room to speed up are exposed to the experience and counsel of those that walked before them. A *Place* where all share in the aspirations of those who are expanding the limits to which they once felt confined.

Saanich Commonwealth Place has a legacy that needs support to continue. The effects of the facility construction and agreements can be seen not only on podiums where the Canadian Maple Leaf flies high but also at every single day – in the pool, on the deck, and in the foyer.

I ask that you ensure, protect, and support this heritage by renewing the unique access and operating agreements that have enabled 25 years of high performance sport at Saanich Commonwealth Place, and will hopefully be there to support the next generations of athlete and community youth to achieve their dreams.

A handwritten signature in black ink, appearing to read 'Simon Whitfield', with a stylized flourish at the end.

Simon Whitfield
Olympic Champion Triathlon
Olympic Silver medalist
Four time Olympian
Canadian Flag bearer London 2012



Sport Impact Letters – BC and National Federations



Swim BC

Diving Plongeon Canada



Triathlon Canada

Swimming Canada Natation





PO Box 1749 Suite 5 – 40383 Tantalus Rd.
Garibaldi Highlands, BC. V0N 1T0

October 2, 2018

It is with an extreme sense of duty and responsibility to BC Swimming that I submit the following **Impact Statement**. It is submitted on behalf of the past, present and future membership of Swim BC and will strive to depict the profound impact and legacy Saanich Commonwealth Place has provided the BC competitive swimming community. In doing so, Swim BC, the provincial governing body for competitive swimming wishes to express support for the extension of the expiring Saanich Commonwealth Place High Performance Operating Agreement.

The construction of the world class Saanich Commonwealth place was only a first step in impacting BC swimming and its world class opportunities. The action, facilitation and operationalization of the legacy was, and in the short term remains, the development of the Saanich Commonwealth Place HP Operating Agreement. The effectiveness of this agreement secured world class access for training and competition to not only the Greater Victoria communities, but the broader base of competitive swimming in BC. The User Agreement exhibited rare foresight and addressed elements that are typically neglected in new facility development. The following are some key facts that underscore the importance and impact of Saanich Commonwealth Place to swimming in BC.

- **SCP is the only facility in BC capable of meeting the hosting requirements for National Championships.** Made to meet the standards of world class competitive swimming, SCP is the only facility Swimming Canada would consider in hosting their Nationals or Trials competitions. The opportunity to swim in a home province significantly reduces the expense of the sport in both travel and accommodation for national and international level swimmers throughout the province. This permits BC swimmers an avenue to participate in a ‘home’ setting, giving family members an opportunity to see them perform at the national level, in BC. If SCP limits access and opportunity to host National Meets, BC swimmers will be required to travel out-of-province for all National Championships and International Trials.
- **The SCP HP Operating Agreement ensures daily access to a world class training environment.** Accommodating two National level clubs, one of 4 Swimming Canada National Training Centre’s and a Swimming Canada ‘NextGen’ Training Group, the SCP Operating Agreement ensures quality access to an elite training environment at ideal training times unencumbered by public programming. Not only is access prioritized for in excess of 1000 competitive swimmers, the training tank is maintained at an appropriate training temperature and access to the spacious deck permits the use of high-end training equipment. This environment does not exist anywhere else in British Columbia.
- **The new facility development trend in British Columbia compromises competitive swimming growth.** With several new 50m pools (often mis-termed ‘Olympic-size’ pools) completing construction and / or in the planning stages in the Lower Mainland, it’s conceivable that the importance of SCP may be questioned. However, it is of importance to note that of the three completed, and the two 50m pools in development in Vancouver, Surrey, New Westminster, North Vancouver, none of these facilities provide deck space, pool tank capacity, universality in programming or spectator seating to accommodate a National Championship. Indeed, only one facility, the new UBC Aquatic Centre, is adequate for a Provincial Championship level meet. The facility capacity for Swim BC to provide opportunity to BC citizens wishing to participate in competitive swimming is becoming more compromised and restricted as communities trend toward recreation-centric philosophies and ignore the needs of our sport. Sport leads healthy living, we know that to be a fact.
- **Based on demographics, Swim BC performance has typically exceeded predicted potential.** The legacy of the 1994 Commonwealth Games stimulated an increase in performance from BC, and in particular from



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the Greater Victoria area. It goes without saying that the International and Olympic calibre level of swimmer that SCP has ‘developed’ is statistically anomalous. International stars Ryan Cochrane, Hilary Caldwell, Richard Weinberger, Rick Say, Eric Hedlin, Christin Petelski, Greg Streppel and a host of National Champions and National Team members either grew up swimming at SCP or were attracted to programs at SCP because of the quality of the facility, and the quality of access. There is no other facility in BC that can attribute its contribution to performance as SCP, access and affordability are the key.

- **Swim BC is recognizing growth but is concerned about the future of high performance and elite development.** The opportunity to create an environment where the inertia of success drives future success is a rare but essential ingredient in the consistent development of High-Performance sport. For such an environment to be given the opportunity to occur, the foundation and environment need to be established. SCP, and more importantly, the affordable and realistic access to SCP has established an environment where success has become inevitable. With the potential expiration of the HP Operating Agreement and funds to facilitate the agreement, it is our concern that this will have irreparable impact on competitive swimming in BC. We, as many other sports, are profoundly facility dependant, our sport requires a proper sport venue to attract, retain and progress our potential. If that incredibly important part of our success is removed, we are profoundly concerned that swimming will become a niche sport available only to a privileged few. Success breeds role models, role models excite generations, and the net effect is a fabric of inspiration that can lead many citizens to an active and healthy lifestyle, and some to fulfill their Olympic dreams. The opportunity to make this happen is ignited by visionary actions such as the SCP High Performance Operating Agreement.

Stating the above, Swim BC, with all the empowerment one can elicit from an impact statement, encourages all those within touch of a solution to the extension of the SCP HP User Agreement, to find the means and mechanisms that ensures the SCP legacy to the Province of BC continues.

I am available to speak to the issue at any time.

Best and sincerest regards,

Ken Radford
Executive Director, Swim BC

Termination of the Saanich Commonwealth Place Operating Agreement

Diving Plongeon Canada – Impact Statement



Canadian Amateur Diving
Association Inc.

L'association canadienne
du plongeon amateur inc.

312-700
av. Industrial Ave.,
Ottawa, Ontario
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Tel: 613-736-5238
Fax: 613-736-0409
cada@diving.ca
www.diving.ca

Patron His Excellency
the Right Honorable
David Johnston
C.C., C.M.M., C.D.
Governor General
of Canada

Patron Son Excellence
la très honorable
David Johnston
C.C., C.M.M., C.D.
Gouverneur générale
du Canada

The sport of diving, through Diving Canada's member club, Boardworks Diving Club and its affiliation with the CSI-Pacific, has thrived under the current Saanich Commonwealth Place (SCP) Operating Agreement. Unique in Canada, the Operating Agreement has ensured long-term affordable access for aspiring young athletes of all levels to the SCP's high-performance facility. On behalf of Diving Canada, I write to express our concerns should the Operating Agreement terminate in 2019 with no resolution for continuance in place. I speak solely from the perspective of Diving Canada; however, I am quite certain that many of the other user groups would echo our concerns.

We are keenly aware of the financial struggles that challenge not only the performance of, but the very survival of our clubs. The prescient SCP Operating Agreement addressed some factors crucial to the development of athletic excellence; namely, assured facility access and affordable rental rates. Without these two essential elements in place going forward, it is certain that program quality will deteriorate over time. This, of course, would be a tragic loss for all current and future aspiring Greater Victoria athletes.

The consequences of rising rates are many. There is no doubt that some user groups will find ways to meet increased costs, however, this will necessarily come with considerable compromise to high performance training needs. For the sport of diving, whose economic model is fragile at best, affordable facility access is a prerequisite to providing our deserving and committed athletes with programs that will allow them to fully realize their potential. The impact of rising costs and limited facility access include:

- Reduced staffing resulting in higher athlete-coach ratios,
- Reduction of training time,
- Lower performance resulting in less access to high performance funding,
- Demoralization of coaches resulting in reduced coach retention,
- SCP based programs less attractive as a coaching opportunity resulting in lower quality coaches,
- Lower athlete retention due to lower quality programs and reduced athlete success.

The rise of Saanich as a powerful force in Canadian aquatics was no accident. Adoption of an entirely unique Operating Agreement set an example of boldness, risk-taking and a pioneering spirit - all necessary ingredients for success in sports and in many other walks of life. It has facilitated the development of one of the premier diving programs in Canada and has contributed substantially to Canada's international status. The proof could not be clearer that the conditions set in 1994 have paid off handsomely in terms of opportunity, success and positive community impact.

We encourage every effort to identify ways by which the financial support provided through the current Operating Agreement may be continued.

Sincerely,

Mitch Geller
Chief Technical Officer
Diving Plongeon Canada

A handwritten signature in black ink, appearing to read "P. Joyce", with a stylized flourish at the end.

Penny Joyce
Chief Operating Officer
Diving Plongeon Canada

Triathlon Canada Impact Statement: Potential Cessation of the Saanich Commonwealth Place Operating Agreement

Triathlon Canada has a long and successful relationship with the Saanich Commonwealth Place Operating Agreement (OA). Since the inaugural National Performance Centre Victoria (NPC) was established in 1999, the OA has been an integral piece of Triathlon Canada's Olympic and Paralympic success. With two Olympic medals and numerous World Championship podiums, the NPC and now High Performance Centre Victoria (HPC) the continued support of the OA is essential for continued success from Triathlon Canada.

The Saanich Commonwealth Pool (SCP) is a unique environment in Canada. No other public recreational facility has as many National Sport Organization (NSO) endorsed programs training under one roof. This unique environment creates a culture of continued excellence that is represented by the multitude of Olympic/Paralympic team members, medalists and World Record Holders from these programs. The success of these programs has had a lasting impact not only within the community of Saanich but the entire Vancouver Island and the Lower Mainland. The NSO's continue to champion Saanich as a key regional district with continued endorsement of training centres, investment in the Canadian Sport Institute Network and partnerships with the University of Victoria/Camosun College. These long term investments are all a result of the history of the OA and its impact on the NSO's.

Additionally, the OA has allowed for these NSO programs to hold key competitions. No other facility in British Columbia can meet the competition demands of international sport federations. The SCP has hosted numerous world class competitions that have highlighted Olympic/Paralympic athletes that the community can come face to face with. In doing so, the OA has been able to positively impact the growth of the sports within the community at unparalleled rates over the last five Olympic and Paralympic cycles.

Triathlon Canada has a unique relationship with the OA as it was one of the original benefactors. We are adamant that without the OA, much of our international success, community impact and sustainability would not have been achievable. We are deeply concerned with the possibility that the OA will be diminished or eliminated.

As an NSO, a majority of our operating and high performance budget is determined by Sport Canada. Additionally, as a non-profit organization, we are limited with our revenue capacity. Our athlete pool is dependent on the Sport Canada funding and our ability to provide a training environment that is world class and cost effective. This very much depends on the OA's support of prioritizing lanes space and lane rates in alignment of the NSO realities.

Triathlon Canada is confident that if the OA is diminished or eliminated, the ability for us to continue to provide a world leading training environment would be greatly affected. The impact would include but is not exclusive to the following;

- Increased cost to Olympic and Paralympic athletes
- Decreased accessibility to world class training environment
- Decreased impact on the community in terms of health and wellness
- Decreased community involvement (races, clubs and membership)

Triathlon Canada is aligned and in full support of our NSO peers and sport partners affected by the OA. We strongly recommend that the powers that be reconsider their position to diminish or eliminate the OA as there will be real and lasting impact to the community.

Sincerely,

A handwritten signature in black ink, appearing to read 'E. Liang', with a stylized, sweeping flourish extending to the right.

Eugene Liang
High Performance Director, Triathlon Canada

A handwritten signature in black ink, appearing to read 'Kim Van Bruggen', with a long, horizontal flourish extending to the right.

Kim Van Bruggen
CEO, Triathlon Canada



October 23, 2018

Dear Friends in Sport,

It is the unique combination of access and affordability that has led to two vibrant Swim Clubs, the Swimming Canada National High Performance Center, and the NextGen swimming groups thriving in terms of membership, community partnership, and high performance. I am sure there has been tremendous pressure from all user groups to help keep the facility costs down. This a thriving working facility that not only contributes to the local community but has had a long and rich history of producing Canadian Heroes. This may be one of the only facilities in Canada to boast such a rich history.

Since 1994, Saanich Commonwealth Place (SCP) based swimming programs have produced 101 Olympic/Paralympic, World Championship and Commonwealth Games participants; 53 Olympic, World Championship, and Commonwealth Games medals; and a multitude of Olympic/Paralympic, World and Commonwealth Games finalists

The history of the competitive swim groups working at SCP has demonstrated the significant impact that a quality facility and HP user agreement can have on participation, Long-term Athlete Development, and HP outcomes. Victoria is unique in that International results have derived from both Center and Club based programs training alongside each other in a single facility.

In 2012 Ryan Cochrane won Olympic Silver from the Center program while Richard Weinberger won Olympic Bronze training in one of the club based programs. SCP has also been home to two of Canada's greatest swimmers, Ryan Cochrane mentioned above, who was a 1500 meter Olympic medalist twice; and one of the greatest Paralympians of all time, Stephanie Dixon who won 12 of her 19 Paralympic medals while attending University and training in the Victoria club system.

SCP clubs also generate significant HP outcomes, with over 800 regular members, and programs delivered to more than 2500 local swimmers and 25 elementary school programs each year. Additionally, the National Swim Center and NextGen programs service a smaller core of high performance resident athletes.

SCP swimming groups also provide mentorship coaches and athletes from around the Province and Canada, with participation so far this year from 13 different groups based in 7 different provinces.

The Center, which only one of a handful of facilities across Canada, can also hosts much of the Swimming Canada Integrated Support Team (IST) with 8 support staff residing in Victoria, half male and half female. Overall swimming programs based at SCP employed 83 individuals this year, with 13 fulltime coaches; 62 part time staff; and 8 IST staff. Currently 43 positions are held by female coaches, many in part-time positions determining whether they wish to stay in Sport.



A few key issues that will arise from any failure to renew the OA:

1. As a legacy facility, SCP has provided tremendous opportunity in the sport sector combining a very competitive rate with absolute booking priority and an ability to host competitions at a reasonable cost.
2. Event hosting has been a major source of revenue to support local sport organizations as well as for the Saanich/CRD, bringing tens of millions of dollars into area coffers since 1993. A substantial fee increase will have a chilling effect on the ability to host events at SCP, as well as generate the revenue required to support coaches and programs.
3. The viability of the clubs, who have produced athletes from the grassroots to International level, as well as the National Center programs, would be at risk if access were reduced by expiration of the OA designated High Performance areas.
4. Decreased access, combined with increased pool rates, will reduce club capacity. Increasing lane density only decreases the ability to effectively teach and has a negative impact on those aspiring to the highest level due to increasingly crowded lane spaces.
5. Just as significantly, a rate increase would cause a drop in membership at local swim clubs, and likely across the aquatic spectrum, of 15-30% which means that swimming could suffer a net reduction in the ability to deliver healthy programming of up to 240 competitive children and a much greater number of the over 1700 children connected through Gaming, learn to swim partnerships, and other community outreach programming.

While there is a risk to participation from any rate increase, it is the guarantee of unencumbered HP access that is the true legacy of the 1994 Commonwealth Games; and which if left unsupported would greatly affect local swimming and the ability to host competitions across a range of crucial Provincial/National events.

Respectfully, there is a system and tradition that work which is very rare and we would ask that you consider all the impacts.

Sincerely yours,

Ahmed El-Awadi
Chief Executive Officer
Swimming Canada



Appendix III

Economic Impact of Sports and Competition Hosting



Appendix III

Economic Impact of Sports and Competition Hosting

Sports based at SCP spend \$4,000,000 per year in the community, with the five clubs spending about \$2,000,000 per year while the Triathlon and Swimming National Centre programs spend another \$2,000,000. These programs employ 129 coaches, ranging from development to International, with 67% of these being female.

Although loss of access to the SCP facility at reasonable rates will negatively impact sport opportunities across the Greater Victoria community, any loss of access to competition hosting opportunities will significantly harm aquatic sport provincially and nationally, as well as detrimentally affect the \$3-4,000,000 generated each year in Greater Victoria aquatic tourism.

G R E A T E R
VICTORIA
SPORT TOURISM COMMISSION

October 18, 2018

To whom it may concern–

In the Canadian sport system, Saanich Commonwealth Place is a critical facility for development, high-performance training and competition in aquatic sports. The facility also has an enormous annual impact on sport and sport tourism in the Greater Victoria region.

Data from the past five year shows regional, provincial and national events at the pool having an economic impact in excess of \$20 million dollars.

The Event Impact Calculator we use from Destinations International estimates over 25,000 hotel nights over the past five years, thanks entirely to events at the pool. The events have delivered over 48,000 visitor days to the region, helping to employ over 7,500 people.

There is no other recreation facility in the region with a more significant impact on sport or the local economy than Saanich Commonwealth Place.

Along with the community, the Greater Victoria Sport Tourism Commission is looking forward to many more years of exciting events at SCP.

Sincerely yours,



Keith Wells
Executive Director
Greater Victoria Sport Tourism Commission
keith.wells@victoriasporttourism.com

Greater Victoria Sport Tourism Commission
Suite 200, 737 Yates Street
Victoria, BC V8W 1L6
250-217-0931
victoriasporttourism.com

The DMAI Event Impact Calculator



What is it?

The DMAI Event Impact Calculator measures the economic value of an event and calculates its return on investment in local taxes.

The models and platform have been developed by Tourism Economics, an Oxford Economics Company, with extensive experience providing this solution to individual destination marketing organizations (DMOs).

Why is it special?

Updated annually, the Event Impact Calculator provides an industry-wide standard with three important distinctions:

It's flexible. Users can run a variety of event scenarios.

Users provide information on the event type, year, and industry focus.

Optional entries include costs and contract values associated with the event.

If optional information is not provided, the calculator uses industry averages of the city's cost of doing business for that event size and type.

It's localized. The analysis is based on city-specific data.

The models are based on destination-level data which measure the differences in per diem costs by city.

Hotel rates, tax rates, and impact multipliers are unique to each city.

Differences in delegate spending across destination types are also captured.

It's comprehensive. Impacts are measured for businesses, households, and government.

Key results defined in each report are:

- Business sales generated as a result of the event.
- Personal income increased as a result of the event.
- Jobs supported and persons employed during the event.
- Total federal, state, and local taxes generated by the event.

How is it so smart?

The analysis is both credible and sustainable, incorporating nine complementary data sources, refreshed with the latest information:

1. Oxford Economics' 2010 survey of meeting planners responsible for 290 exhibitions representing 1 million attendees and 350,000 exhibitors.
2. Longwoods International's ongoing survey of U.S. household travel behavior in 100 cities with an exclusive focus on meeting, convention, and trade show spending.
3. Convention Industry Council's study on the Economic Significance of the Meetings Industry providing national statistics.
4. City-specific data on costs by sector, including the restaurant, retail, recreation, transportation, and lodging industries from the U.S. Bureau of Labor Statistics.
5. City-specific sales, wage, and employment impact models.
6. City-specific tax rates.
7. DMAI's empowerMINT historical database metrics on the number of delegates and room nights.
8. Convention center data from 70 SMG-managed venues ranging from 20,000 to 2.6 million square feet of space.
9. Input from the end user including any other available meeting information.

How does it define results?

Impact

- The Event Impact Calculator measures the spending of participants, meeting planners, and exhibitors.
- Localized models quantify the direct, indirect, and induced impacts in terms of business sales, personal income, jobs, and taxes.

ROI

- The Event Impact Calculator calculates all local taxes and assessments, net of any hosting costs of the future event – discounted to today's dollars.
- The ROI is the ratio of local taxes to hosting costs.

Demand

- The tool calculates total room nights sold for the event based on the duration, number of attendees, event type, occupants per room, and average length of stay.
- Total visitor days include overnight and day visitors generated by the event.

2 Report Output

By clicking on the “Save & Calculate” button from any input tab, a two-page report is generated that presents the impact results. The report appears on-screen and can be exported to an MS Excel, Word, or PDF file. This section reviews each of the concepts in that report.

2.1 Event Impact Summary

The first page of the two-page report shares key results from the report and provides more detailed information on direct business sales. Share this page of the report with meeting planners according to the calculator's standard practices handbook.

2.1.1 Event Parameters

This section of the report summarizes the key event parameters as a reference point for the report.

2.1.2 Key Results

This section summarizes the high-level metrics produced by the Event Impact Calculator for a particular event.

Business Sales (Direct):	This is the sum of visitor, meeting planner, and exhibitor spending. This is the figure most often cited as the “impact” of an event.
Business Sales (Total):	This includes <u>indirect</u> (B2B supply chain purchases) and <u>induced</u> (incomes spent in the local economy) business sales. This is a more complete view of the impact of an event as dollars flow through the local economy.
Jobs Supported (Direct):	This is the employment equivalent of Direct Business Sales. It measures the number of jobs supported during the event, directly by the service providers. This includes lodging, food & beverage, transportation, facility management, AV, retail, recreation, and security.
Jobs Supported (Total):	This includes the employment supported by all event-related business sales. It includes <u>indirect</u> (B2B supply chain purchases) and <u>induced</u> (incomes spent in the local economy) business sales. This is a more complete view of the impact of an event as dollars flow through the local economy.
Local Taxes (Total):	This is the sum of direct, indirect, and induced local taxes and assessments generated by an event, including income, bed, sales, and other local taxes.
Net Local Tax ROI:	This takes the local tax figure and subtracts any entered hosting costs.
Room Nights Generated:	We need to also explain Peak Room Night (we need to eliminate “nights”) and total visitor days. This calculates total room nights generated by the event. This incorporates the duration of the event, number of attendees, type of event, occupancy per room, and average length of stay. This calculation

estimates the demand regardless of the contracted room pick up, because it captures “rooms around the block.”

2.1.3 Direct Business Sales

Direct business sales are presented both by source (visitor, meeting planner, and exhibitor) and by industry. The latter aggregates spending categories into the following industries for the sake of impact analysis:

- Lodging
- Transportation
- Food & Beverage
- Retail
- Recreation
- Space Rental
- Business Services

2.2 Event Impact Details

The second page of the two-page report reveals more insight into the impact of the event based on taxes, jobs and overall room demand.

2.2.1 Economic Impact Details

Here the total impact of the event is presented for the following concepts:

Business Sales: Direct equals the initial spending of visitors, meeting planners, and exhibitors. This is the figure most often cited as the “impact” of an event. The total figure includes indirect (B2B supply chain purchases) and induced (incomes spent in the local economy) business sales. This is a more complete view of the impact of an event as dollars flow through the local economy.

TIP: Total Business Sales is one measurement that DMOs can focus on as the economic impact of an event. This is a comprehensive view of the impact of an event, capturing the multiplying effect of dollars spent as they flow through the local economy.

Personal Income: This includes all forms of income accruing to households as a result of the event, both through direct and indirect business activity. This includes:

- Wages and Salaries

- Other Labor Income (contributions by employers to unemployment, health plans, private pensions)
- Proprietor's Income (income from sole-proprietors/partnerships)
- Transfer payments (retirement payments, disability, military pensions would fall in this category)

Jobs supported: Job supported does not imply these jobs would not exist apart from the event, only that the event supported these jobs for a discreet period of time.

Persons: This quantifies the number of persons employed during the event, including full and part time employees.

Annual FTE: This annualizes the employment figures to measure the full-time equivalent employment supported by the event. The calculation simply divides the number of employee days by the average number of days in a work year.

Taxes and Assessments: This measures the total federal, state, and local taxes generated by the event, including direct, indirect, and induced impacts.

FYI: Taxes generated by an event include the obvious accommodations and sales taxes generated from attendee spending, and also revenue streams from property taxes from the businesses that serve the event and income taxes of the workers supported by the event.

2.2.2 Event Return on Investment

The model calculates two returns on investment for each event. Both use DMO hosting costs that have been entered by the DMO. The first figure reflects the ROI of the event in comparison to the direct local taxes and assessments collected. The second uses the total local governmental revenue streams from the event.

This section is dependent upon whether the hosting costs section of user inputs was filled in.

Direct Local Tax/Assessments Receipts:	Revenues to local authorities directly from the event itself. This is the “return” part of the calculation.
Local Hosting Costs:	This is the “investment” part of the calculation.
Direct ROI:	The difference of the first two metrics (direct taxes generated minus hosting costs).
Net Present Value:	Discounts the net local tax ROI to today’s dollars.
Direct ROI (%):	The ratio of direct local taxes to hosting costs.
Total Local Tax/Assessments Receipts:	All revenues to local authorities from the spending generated by the event. This includes direct revenues along

with revenues from indirect (suppliers) and induced (workers wages) sources. This is the “return” part of the calculation.

Total ROI: The difference of total local revenues generated from an event minus hosting costs.

Total ROI (%): The ratio of total local taxes generated from an event to local hosting costs.

2.2.3 Estimated Room Demand Metrics

Room Nights (Total): Calculation of total room nights generated by the event. This incorporates the duration of the event, number of attendees, type of event, occupancy per room, and average length of stay.

Room Pickup (Block Only): If optional input field was used, shows total room nights picked up within the room block. If nothing was entered, the value will be zero.

Peak Rooms: Number of rooms sold at the high point of the event.

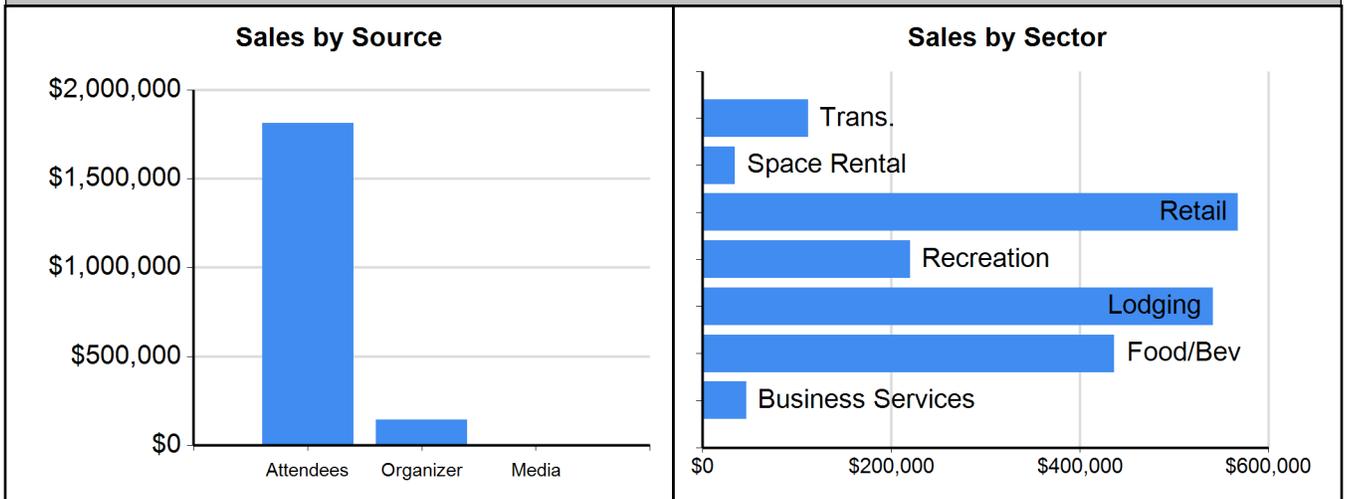
Total Visitor Days: Total number of visitor days generated by the event, including overnight and day visitors.

Event Impact Summary

Destination: Tourism Victoria

Event Parameters		Key Results	
Event Name:	Greater Victoria Swim 2014	Business Sales (Direct):	\$1,957,580
Organization:	Greater Victoria Swim Stakeholders	Business Sales (Total):	\$2,940,839
Event Type:	Adult Amateur	Jobs Supported (Direct):	965
Start Date:	7/1/2014	Jobs Supported (Total):	1,174
End Date:	7/3/2014	Local Taxes (Total):	\$40,069
Overnight Attendees:	3325	Net Direct Tax ROI:	\$33,473
Day Attendees:	0	Estimated Room Demand:	4,015

Direct Business Sales



Industry	Attendees	Organizer	Media/Sponsors	Total
Lodging	\$541,219	\$0	\$0	\$541,219
Transportation	\$107,645	\$3,991	\$272	\$111,907
Food & Beverage	\$375,967	\$60,580	\$0	\$436,547
Retail	\$567,359	\$0	\$0	\$567,359
Recreation	\$219,873	\$0	\$0	\$219,873
Space Rental	\$0	\$34,403	\$0	\$34,403
Business Services	\$0	\$46,118	\$153	\$46,271
TOTAL	\$1,812,063	\$145,092	\$425	\$1,957,580

Event Impact Details

Destination: Tourism Victoria

Event Name: Greater Victoria Swim 2014 2014

Organization: Greater Victoria Swim Stakeholders

Economic Impact Details			
	Direct	Indirect/Induced	Total
Business Sales	\$1,957,580	\$983,259	\$2,940,839
Personal Income	\$587,914	\$291,976	\$879,890
Jobs Supported			
Persons	965	209	1,174
Annual FTEs	20	4	24
Taxes and Assessments			
<u>Federal Total</u>	<u>\$123,380</u>	<u>\$61,467</u>	<u>\$184,847</u>
<u>Provincial/Territorial Total</u>	<u>\$230,810</u>	<u>\$71,759</u>	<u>\$302,569</u>
PST/HST	\$121,893	\$17,207	\$139,100
personal income	\$19,129	\$9,500	\$28,630
corporate income	\$8,378	\$4,161	\$12,539
hotel	\$0	-	\$0
other	\$81,410	\$40,891	\$122,301
<u>Local Total (excl. property)</u>	<u>\$33,473</u>	<u>\$6,597</u>	<u>\$40,069</u>
user fees	\$2,353	\$1,169	\$3,522
hotel	\$16,237	-	\$16,237
per room charge	\$0	-	\$0
tourism improvement fee	\$1,461	-	\$1,461
restaurant	\$4,230	\$811	\$5,041
other	\$9,192	\$4,617	\$13,809
property tax	\$21,359	\$7,163	\$28,522

Event Return on Investment (ROI)

Direct local tax ROI (net property taxes)		
Direct Tax Receipts	\$33,473	
DMO Hosting Costs	\$0	
Direct ROI	\$33,473	
Net Present Value	\$35,327	
Direct ROI (%)	-	
Total local tax ROI (net property taxes)		
Total Local Tax Receipts	\$40,069	
Total ROI	\$40,069	
Net Present Value	\$42,289	
Total ROI (%)	-	

Estimated Room Demand Metrics

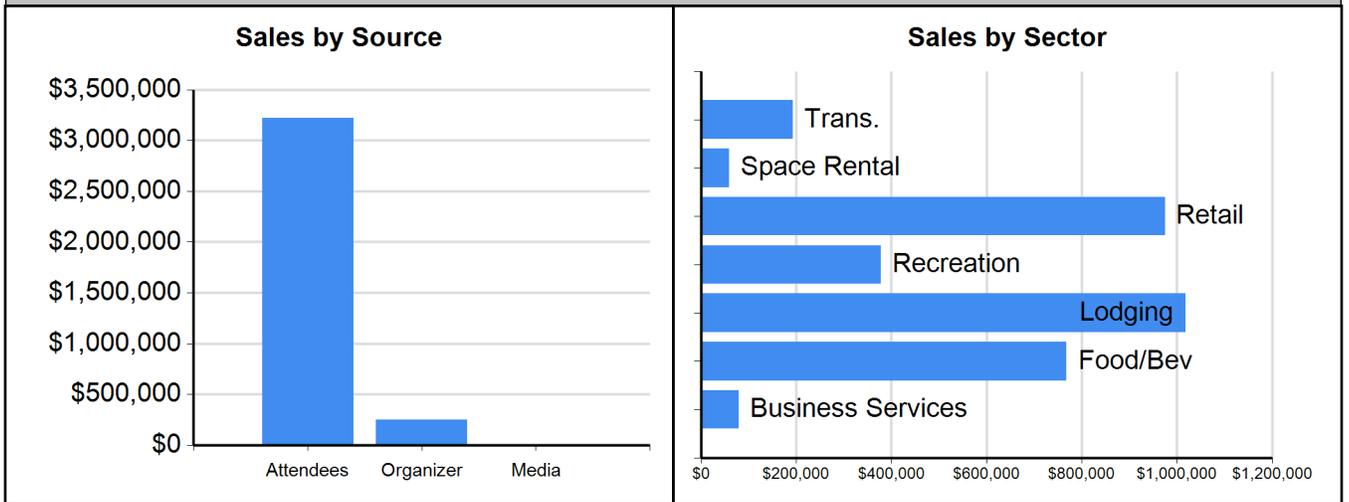
Room Nights (total)	4,015
Room Pickup (block only)	0
Peak Rooms	1,750
Total Visitor Days	7,628

Event Impact Summary

Destination: Tourism Victoria

Event Parameters		Key Results	
Event Name:	Greater Victoria Swim 2015	Business Sales (Direct):	\$3,471,016
Organization:	Greater Victoria Swim Stakeholders	Business Sales (Total):	\$5,218,294
Event Type:	Adult Amateur	Jobs Supported (Direct):	1,684
Start Date:	7/1/2015	Jobs Supported (Total):	2,053
End Date:	7/3/2015	Local Taxes (Total):	\$73,033
Overnight Attendees:	5709	Net Direct Tax ROI:	\$61,275
Day Attendees:	0	Estimated Room Demand:	6,893

Direct Business Sales



Industry	Attendees	Organizer	Media/Sponsors	Total
Lodging	\$1,018,398	\$0	\$0	\$1,018,398
Transportation	\$185,098	\$6,863	\$467	\$192,427
Food & Beverage	\$663,634	\$104,169	\$0	\$767,803
Retail	\$975,589	\$0	\$0	\$975,589
Recreation	\$378,078	\$0	\$0	\$378,078
Space Rental	\$0	\$59,156	\$0	\$59,156
Business Services	\$0	\$79,301	\$264	\$79,565
TOTAL	\$3,220,796	\$249,489	\$731	\$3,471,016

Event Impact Details

Destination: Tourism Victoria

Event Name: Greater Victoria Swim 2015 2015

Organization: Greater Victoria Swim Stakeholders

Economic Impact Details			
	Direct	Indirect/Induced	Total
Business Sales	\$3,471,016	\$1,747,278	\$5,218,294
Personal Income	\$1,051,458	\$527,741	\$1,579,199
Jobs Supported			
Persons	1,684	368	2,053
Annual FTEs	35	8	43
Taxes and Assessments			
<u>Federal Total</u>	<u>\$220,137</u>	<u>\$110,579</u>	<u>\$330,715</u>
<u>Provincial/Territorial Total</u>	<u>\$410,120</u>	<u>\$127,934</u>	<u>\$538,053</u>
PST/HST	\$216,574	\$30,577	\$247,152
personal income	\$34,212	\$17,172	\$51,384
corporate income	\$14,984	\$7,521	\$22,504
hotel	\$0	-	\$0
other	\$144,349	\$72,664	\$217,013
<u>Local Total (excl. property)</u>	<u>\$61,275</u>	<u>\$11,758</u>	<u>\$73,033</u>
user fees	\$4,208	\$2,112	\$6,320
hotel	\$30,552	-	\$30,552
per room charge	\$0	-	\$0
tourism improvement fee	\$2,750	-	\$2,750
restaurant	\$7,466	\$1,442	\$8,907
other	\$16,299	\$8,205	\$24,503
property tax	\$37,872	\$12,738	\$50,610

Event Return on Investment (ROI)		
Direct local tax ROI (net property taxes)		
Direct Tax Receipts	\$61,275	
DMO Hosting Costs	\$0	
Direct ROI	\$61,275	
Net Present Value	\$64,574	
Direct ROI (%)	-	
Total local tax ROI (net property taxes)		
Total Local Tax Receipts	\$73,033	
Total ROI	\$73,033	
Net Present Value	\$76,965	
Total ROI (%)	-	

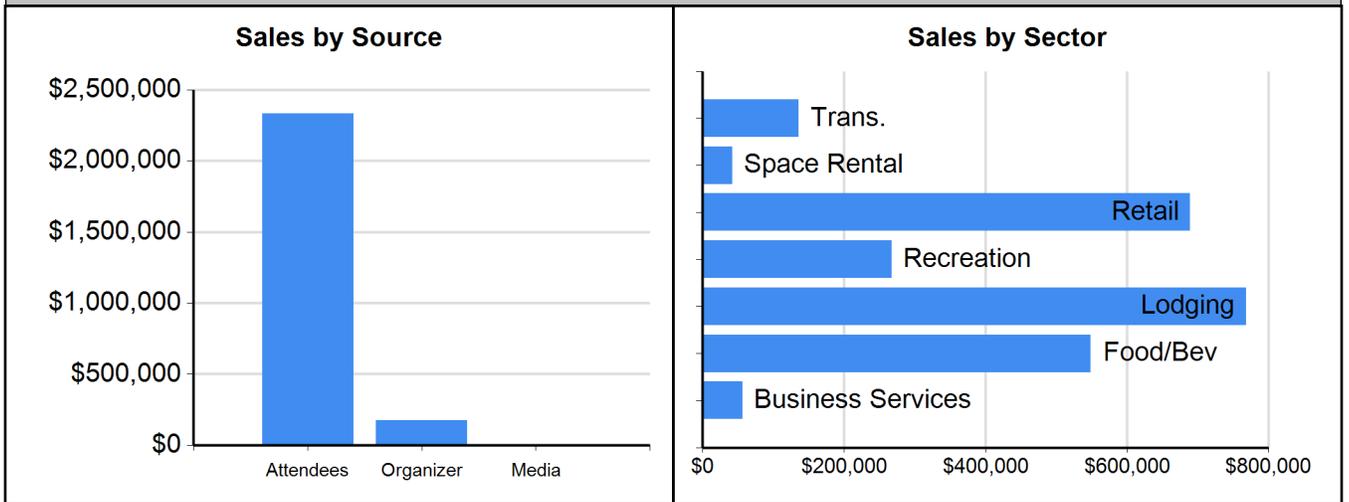
Estimated Room Demand Metrics	
Room Nights (total)	6,893
Room Pickup (block only)	0
Peak Rooms	3,005
Total Visitor Days	13,097

Event Impact Summary

Destination: Tourism Victoria

Event Parameters		Key Results	
Event Name:	Greater Victoria Swim 2016	Business Sales (Direct):	\$2,508,140
Organization:	Greater Victoria Swim Stakeholders	Business Sales (Total):	\$3,772,648
Event Type:	Adult Amateur	Jobs Supported (Direct):	1,197
Start Date:	7/1/2016	Jobs Supported (Total):	1,461
End Date:	7/3/2016	Local Taxes (Total):	\$53,843
Overnight Attendees:	3990	Net Direct Tax ROI:	\$45,315
Day Attendees:	0	Estimated Room Demand:	4,818

Direct Business Sales



Industry	Attendees	Organizer	Media/Sponsors	Total
Lodging	\$768,651	\$0	\$0	\$768,651
Transportation	\$130,922	\$4,850	\$330	\$136,102
Food & Beverage	\$475,086	\$73,617	\$0	\$548,703
Retail	\$689,458	\$0	\$0	\$689,458
Recreation	\$267,191	\$0	\$0	\$267,191
Space Rental	\$0	\$41,806	\$0	\$41,806
Business Services	\$0	\$56,043	\$186	\$56,230
TOTAL	\$2,331,307	\$176,316	\$516	\$2,508,140

Event Impact Details

Destination: Tourism Victoria

Event Name: Greater Victoria Swim 2016 2016

Organization: Greater Victoria Swim Stakeholders

Economic Impact Details			
	Direct	Indirect/Induced	Total
Business Sales	\$2,508,140	\$1,264,508	\$3,772,648
Personal Income	\$764,172	\$386,409	\$1,150,581
Jobs Supported			
Persons	1,197	264	1,461
Annual FTEs	25	6	30
Taxes and Assessments			
<u>Federal Total</u>	<u>\$159,737</u>	<u>\$80,707</u>	<u>\$240,443</u>
<u>Provincial/Territorial Total</u>	<u>\$296,782</u>	<u>\$92,795</u>	<u>\$389,578</u>
PST/HST	\$156,722	\$22,129	\$178,851
personal income	\$24,865	\$12,573	\$37,437
corporate income	\$10,890	\$5,507	\$16,396
hotel	\$0	-	\$0
other	\$104,306	\$52,587	\$156,893
<u>Local Total (excl. property)</u>	<u>\$45,315</u>	<u>\$8,527</u>	<u>\$53,843</u>
user fees	\$3,058	\$1,547	\$4,605
hotel	\$23,060	-	\$23,060
per room charge	\$0	-	\$0
tourism improvement fee	\$2,075	-	\$2,075
restaurant	\$5,345	\$1,043	\$6,388
other	\$11,777	\$5,938	\$17,715
property tax	\$27,366	\$9,223	\$36,590

Event Return on Investment (ROI)			
Direct local tax ROI (net property taxes)			
Direct Tax Receipts	\$45,315		
DMO Hosting Costs	\$0		
Direct ROI	\$45,315		
Net Present Value	\$47,227		
Direct ROI (%)	-		
Total local tax ROI (net property taxes)			
Total Local Tax Receipts	\$53,843		
Total ROI	\$53,843		
Net Present Value	\$56,115		
Total ROI (%)	-		

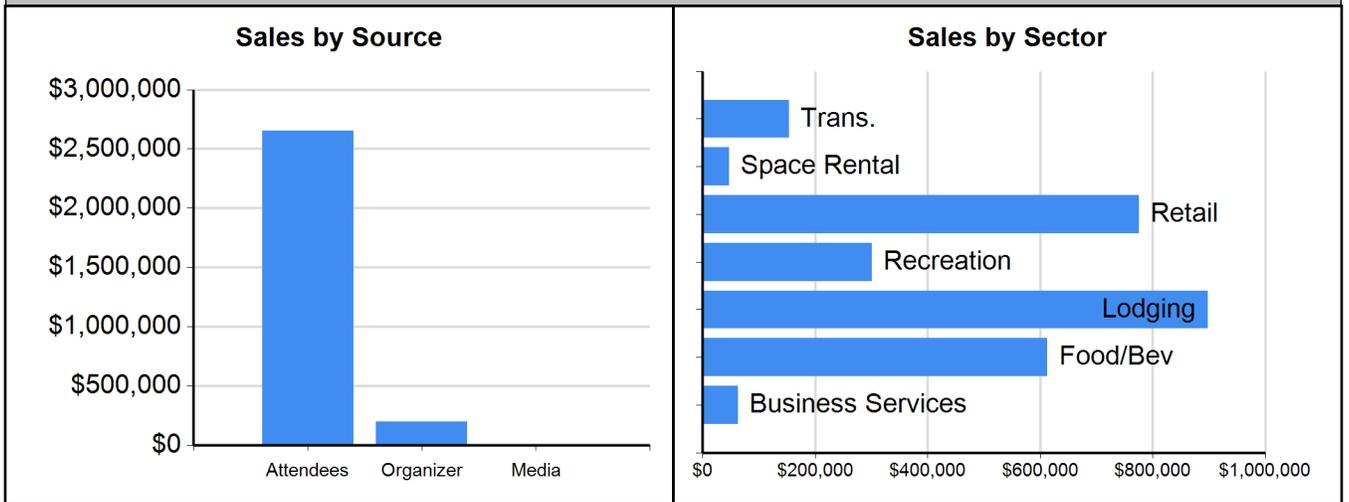
Estimated Room Demand Metrics	
Room Nights (total)	4,818
Room Pickup (block only)	0
Peak Rooms	2,100
Total Visitor Days	9,153

Event Impact Summary

Destination: Tourism Victoria

Event Parameters		Key Results	
Event Name:	Greater Victoria Swim 2017	Business Sales (Direct):	\$2,852,235
Organization:	Greater Victoria Swim Stakeholders	Business Sales (Total):	\$4,291,106
Event Type:	Adult Amateur	Jobs Supported (Direct):	1,321
Start Date:	7/1/2017	Jobs Supported (Total):	1,613
End Date:	7/3/2017	Local Taxes (Total):	\$61,926
Overnight Attendees:	4398	Net Direct Tax ROI:	\$52,214
Day Attendees:	0	Estimated Room Demand:	5,310

Direct Business Sales



Industry	Attendees	Organizer	Media/Sponsors	Total
Lodging	\$898,440	\$0	\$0	\$898,440
Transportation	\$147,725	\$5,462	\$372	\$153,559
Food & Beverage	\$529,579	\$82,905	\$0	\$612,484
Retail	\$776,445	\$0	\$0	\$776,445
Recreation	\$300,902	\$0	\$0	\$300,902
Space Rental	\$0	\$47,081	\$0	\$47,081
Business Services	\$0	\$63,114	\$210	\$63,324
TOTAL	\$2,653,092	\$198,562	\$581	\$2,852,235

Event Impact Details

Destination: Tourism Victoria

Event Name: Greater Victoria Swim 2017 2017

Organization: Greater Victoria Swim Stakeholders

Economic Impact Details			
	Direct	Indirect/Induced	Total
Business Sales	\$2,852,235	\$1,438,871	\$4,291,106
Personal Income	\$870,596	\$441,783	\$1,312,380
Jobs Supported			
Persons	1,321	292	1,613
Annual FTEs	28	6	34
Taxes and Assessments			
<u>Federal Total</u>	<u>\$181,892</u>	<u>\$92,153</u>	<u>\$274,045</u>
<u>Provincial/Territorial Total</u>	<u>\$337,684</u>	<u>\$105,689</u>	<u>\$443,373</u>
PST/HST	\$178,334	\$25,180	\$203,514
personal income	\$28,327	\$14,375	\$42,702
corporate income	\$12,406	\$6,296	\$18,702
hotel	\$0	-	\$0
other	\$118,616	\$59,838	\$178,454
<u>Local Total (excl. property)</u>	<u>\$52,214</u>	<u>\$9,712</u>	<u>\$61,926</u>
user fees	\$3,484	\$1,768	\$5,253
hotel	\$26,953	-	\$26,953
per room charge	\$0	-	\$0
tourism improvement fee	\$2,426	-	\$2,426
restaurant	\$5,958	\$1,187	\$7,145
other	\$13,393	\$6,756	\$20,150
property tax	\$31,121	\$10,497	\$41,618

Event Return on Investment (ROI)		
Direct local tax ROI (net property taxes)		
Direct Tax Receipts	\$52,214	
DMO Hosting Costs	\$0	
Direct ROI	\$52,214	
Net Present Value	\$53,262	
Direct ROI (%)	-	
Total local tax ROI (net property taxes)		
Total Local Tax Receipts	\$61,926	
Total ROI	\$61,926	
Net Present Value	\$63,169	
Total ROI (%)	-	

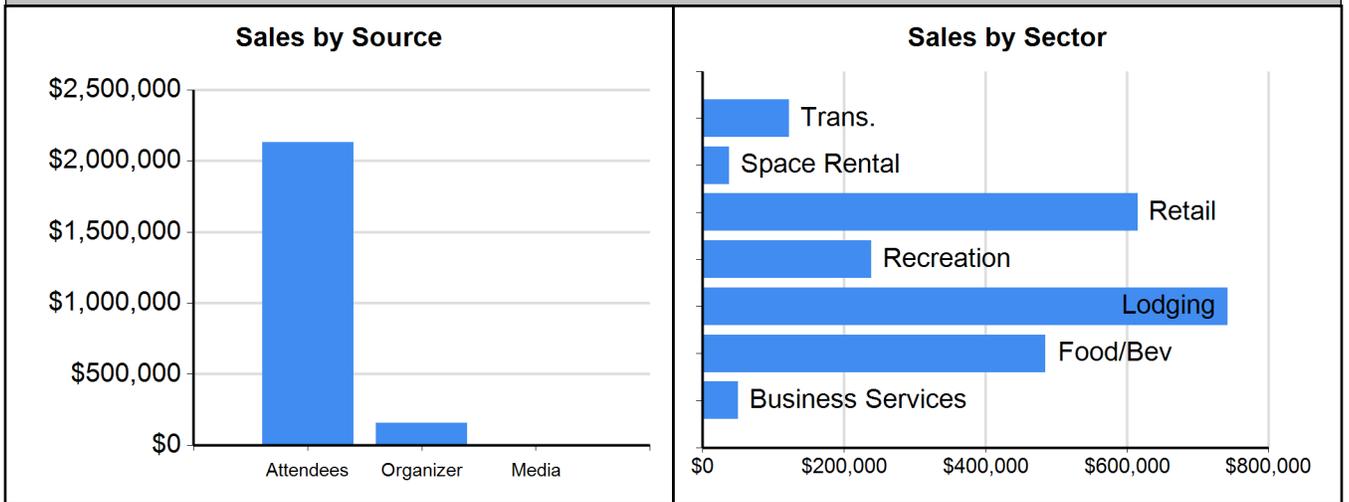
Estimated Room Demand Metrics	
Room Nights (total)	5,310
Room Pickup (block only)	0
Peak Rooms	2,315
Total Visitor Days	10,089

Event Impact Summary

Destination: Tourism Victoria

Event Parameters		Key Results	
Event Name:	Greater Victoria Swim 2018	Business Sales (Direct):	\$2,289,825
Organization:	Greater Victoria Swim Stakeholders	Business Sales (Total):	\$3,445,982
Event Type:	Adult Amateur	Jobs Supported (Direct):	1,028
Start Date:	7/1/2018	Jobs Supported (Total):	1,255
End Date:	7/3/2018	Local Taxes (Total):	\$50,358
Overnight Attendees:	3415	Net Direct Tax ROI:	\$42,545
Day Attendees:	0	Estimated Room Demand:	4,123

Direct Business Sales



Industry	Attendees	Organizer	Media/Sponsors	Total
Lodging	\$742,203	\$0	\$0	\$742,203
Transportation	\$117,279	\$4,326	\$294	\$121,899
Food & Beverage	\$419,277	\$65,667	\$0	\$484,944
Retail	\$614,998	\$0	\$0	\$614,998
Recreation	\$238,335	\$0	\$0	\$238,335
Space Rental	\$0	\$37,291	\$0	\$37,291
Business Services	\$0	\$49,990	\$166	\$50,156
TOTAL	\$2,132,091	\$157,274	\$461	\$2,289,825

Event Impact Details

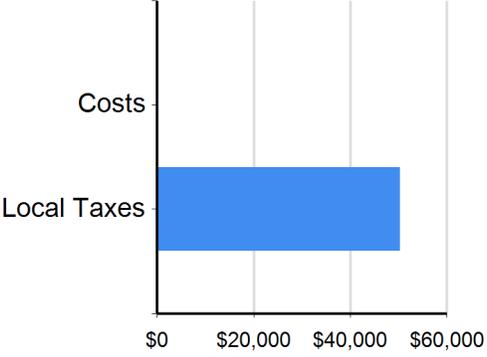
Destination: Tourism Victoria

Event Name: Greater Victoria Swim 2018 2018

Organization: Greater Victoria Swim Stakeholders

Economic Impact Details			
	Direct	Indirect/Induced	Total
Business Sales	\$2,289,825	\$1,156,157	\$3,445,982
Personal Income	\$701,032	\$357,325	\$1,058,357
Jobs Supported			
Persons	1,028	227	1,255
Annual FTEs	21	5	26
Taxes and Assessments			
<u>Federal Total</u>	<u>\$146,346</u>	<u>\$74,403</u>	<u>\$220,748</u>
<u>Provincial/Territorial Total</u>	<u>\$271,319</u>	<u>\$85,033</u>	<u>\$356,351</u>
PST/HST	\$143,292	\$20,233	\$163,524
personal income	\$22,810	\$11,627	\$34,437
corporate income	\$9,990	\$5,092	\$15,082
hotel	\$0	-	\$0
other	\$95,227	\$48,081	\$143,308
<u>Local Total (excl. property)</u>	<u>\$42,545</u>	<u>\$7,813</u>	<u>\$50,358</u>
user fees	\$2,806	\$1,430	\$4,236
hotel	\$22,266	-	\$22,266
per room charge	\$0	-	\$0
tourism improvement fee	\$2,004	-	\$2,004
restaurant	\$4,717	\$954	\$5,671
other	\$10,752	\$5,429	\$16,181
property tax	\$24,984	\$8,437	\$33,421

Event Return on Investment (ROI)			
Direct local tax ROI (net property taxes)			
Direct Tax Receipts	\$42,545		
DMO Hosting Costs	\$0		
Direct ROI	\$42,545		
Net Present Value	\$42,545		
Direct ROI (%)	-		
Total local tax ROI (net property taxes)			
Total Local Tax Receipts	\$50,358		
Total ROI	\$50,358		
Net Present Value	\$50,358		
Total ROI (%)	-		



Estimated Room Demand Metrics	
Room Nights (total)	4,123
Room Pickup (block only)	0
Peak Rooms	1,797
Total Visitor Days	7,834



Appendix IV

Saanich Commonwealth Place Operating Agreement



SAANICH COMMONWEALTH PLACE OPERATING AGREEMENT

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SAANICH COMMONWEALTH PLACE OPERATING AGREEMENT

This Agreement made this 29th day of April 1 , 1994

BETWEEN

THE CORPORATION OF THE DISTRICT OF SAANICH

("Saanich"), a municipal corporation incorporated under the laws of the Province of British Columbia, 770 Vernon Avenue, Saanich, British Columbia

AND

HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA

(the "Province"), as represented by the Minister of Government Services

AND

HER MAJESTY THE QUEEN IN RIGHT OF CANADA

("Canada"), as represented by the Secretary of State of Canada and Minister of Communications

BACKGROUND

At its General Assembly in Seoul, Korea, on September 15, 1988, the Commonwealth Games Federation entrusted to the Commonwealth Games Association of Canada the conduct of the XV Commonwealth Games (the "Games") to be held in 1994 in the City of Victoria, British Columbia. The Commonwealth Games Association of Canada has assigned the organization of the Games to the Victoria Commonwealth Games Society ("VCGS");

The Province and Canada have entered into or will enter into agreements with the VCGS to provide funding in the amount of \$15,251,000 to the VCGS for its contribution to the capital funding of Saanich Commonwealth Place;

Pursuant to an agreement dated July 24, 1991, between Saanich and the VCGS (the "Construction Agreement"), Saanich and the VCGS agreed, among other things, to provide capital funding for and to plan, design, develop and construct Saanich Commonwealth Place;

In the Construction Agreement, Saanich and the VCGS acknowledge that the Province and Canada regard the Games as an event of national significance and as an opportunity to create a legacy for Canadian amateur athletes to prepare for, train for and compete in provincial, national and international competitions and to present the benefits of active living, and leisure participation for Canadians;

In the Construction Agreement, Saanich and the VCGS acknowledge that Saanich, the Province, and Canada intend to enter into a memorandum of understanding to delineate legacy matters and post Games' operating issues relating to the facilities built by virtue of the Construction Agreement.

Saanich will be the owner and operator of Saanich Commonwealth Place which is being constructed on lands, of which Saanich is the registered owner, described as

Lot 2, Section 108, Lake District
Plan 33357

Saanich, the Province and Canada, in an agreement dated April 24, 1992 (the "Trust Agreement"), agreed, among other things, to contribute \$4 million to a trust fund for the purpose of paying the operating costs of the high performance training and competition components of Saanich Commonwealth Place, this contribution being proportioned as follows:

SAANICH (from its scheduled contribution to VCGS)	\$1.0 million
BRITISH COLUMBIA	\$1.5 million
CANADA	\$1.5 million

Saanich, the Province, and Canada, in the Trust Agreement, agreed to conclude a detailed operating agreement for the high performance training and competition area, which would address

- priority access and schedules for high performance athletes;
- preferential high performance fee structures;
- repair and capital replacement;
- revenue, cost allocation and accounting and audit processes;
- high performance event management; and
- provision for a management board composed of persons appointed by Canada, the Province and Saanich and the high performance aquatic sport community to review and ensure adherence to the terms of the detailed operating agreement.

The mutual interests of Saanich, the Province, Canada and the aquatics sport community are best provided for by a broad base of use in the community at large. It is therefore incumbent upon the various aquatics sports groups and Saanich that they work cooperatively to enhance and extend existing programs, as well as to develop new and additional programs where interest exists, such that a continuing and expanding group of facility users is ensured.

AGREEMENT

THE PARTIES AGREE AS FOLLOWS:

DEFINITIONS

In this agreement, the following terms have the following meanings:

"Base Schedule" means schedule 1 of this agreement, or any revision of it if revised by the Review Board.

"CPOTF" means the Commonwealth Pool Operating Trust Fund constituted pursuant to paragraph 4.2.

"HPC Club" means any organization so designated by the Review Board pursuant to paragraph 6.2 (a).

"HPC User Committee" means the committee appointed pursuant to paragraph 7.1.

"Priority Principles" means schedule 2 of this agreement.

"High Performance Area" means zones 1 to 6 of Saanich Commonwealth Place shown on the plan attached as Schedule 5 of this agreement.

"Trust Agreement" has the meaning given in the BACKGROUND portion of this document.

"Review Board" means the review board constituted pursuant to paragraph 6.1, comprised of one person appointed by each of Saanich, the Province, Canada and the HPC User Committee.

REPLACEMENT OF APRIL 24, 1992 AGREEMENT

- 1.1 This agreement supersedes all rights and obligations between the parties hereto set out in the Trust Agreement.

TERM

- 2.1 This agreement has a term of 25 years, starting on September 1, 1994, and ending on August 31, 2019, and
- (a) it may be extended -if Saanich elects to retain any balance left in the CPOTF (see paragraph 4.7),
 - (b) it may be shortened in certain cases (see paragraph 4.8),
 - (c) the obligation to use the repair and replacement fund (paragraph 4.6) in accordance with the agreement continues after the agreement is terminated until the fund is exhausted, and
 - (d) the obligations of the parties under paragraphs 4.1 and 4.3 come into effect on an earlier date.

MAINTAIN FACILITY

World Class

- 3.1 Saanich must manage, operate and maintain the High Performance Area and the lap pool area (zone 7), including replace equipment and make necessary capital repairs, as would a prudent owner of a world class facility. Essential equipment, on the advice of the Review Board, must be repaired or replaced without undue delay.

Scheduled Closures

- 3.2 In order to minimize any effect on athlete development, Saanich must consult with the HPC User Committee to determine scheduled closures for maintenance 12 months in advance. Saanich must notify the HPC User Committee of closures 5 months in advance.

FUNDS

Canada and the Province's Contributions

- 4.1 Canada and the Province will each transfer in trust to Saanich the sum of 1.5 million dollars to be placed in the CPOTF pursuant to paragraph 4.2 of this agreement by no later than July 1, 1994. Neither is obligated to pay more and neither is responsible for any shortfalls in respect of the facility except as set out in paragraph 8.4.

Trust Fund

- 4.2 Saanich must pay those funds received pursuant to paragraph 4.1 into a special reserve fund established by by-law under section 380.1 of the *Municipal Act* to be known as the Commonwealth Pool Operating Trust Fund (the "CPOTF").

Saanich's Contribution

- 4.3 Saanich must pay into the CPOTF the sum of one million dollars by July 1, 1994. The funds paid by Saanich into the CPOTF represent funds originally intended to be paid by Saanich to the Victoria Commonwealth Games Society.

Interest on Late Payment

- 4.4. Interest is payable on any sums unpaid by July 1, 1994 at the rate payable on municipal taxes in arrears and any interest sums received by Saanich must be deposited into the CPOTF.

Dedicated Use of CPOTF

- 4.5 Saanich must not use the CPOTF other than to pay the costs of energy, maintenance staff, pool water, pool chemicals, custodial supplies, or plant maintenance directly attributable to the High Performance Area or to make payment in accordance with paragraph 4.8.

High Performance Repair and Replacement Fund

- 4.6 Saanich must pay net revenues from competitive use into a special reserve fund, established by by-law under section 378 of the *Municipal Act*. Saanich must not use that reserve fund other than to pay for repair or replacement uniquely attributable to the High Performance Area. Saanich is responsible for the repair and replacement of facility wide major systems. The obligation to use the funds in this manner survives until the balance of the fund is

exhausted as per paragraph 2.1(c). Net revenues from competitive use means 20% of the gross rental revenues from the High Performance Area from training or competitive use by HPC Clubs and national, provincial, and visiting teams. Where any of the parties thinks that the reserve fund is too big or too small, that party may request the others to renegotiate the percentage of gross revenues to be considered as net revenue. All parties must review the performance of the repair and replacement fund at 5 yearly, intervals.

Use of CPOTF on Termination

- 4.7 If there are funds left in the CPOTF on August 31, 2019, Saanich must elect to either
- a) distribute the balance of the fund for the benefit of amateur sport in Canada as follows:
 - i) 37.5% as directed by the Province;
 - ii) 37.5% as directed by Canada;
 - iii) 25.0% as directed by Saanich, or
 - b) continue to use the money in the CPOTF in the manner specified in this agreement, in which case, the term extends to the date on which the CPOTF is fully depleted.

Effect of Breach

- 4.8 If the High Performance Area ceases to operate in the manner contemplated by this agreement, or if Saanich ceases to operate the facility, Canada and the Province, acting jointly, may give notice to Saanich specifying that event and requiring Saanich to rectify or mitigate that event. Saanich must perform that requirement within 30 days of receiving the notice, but, if the requirement cannot reasonably be performed within 30 days and Saanich immediately starts to and diligently proceeds to perform that requirement, Saanich may request Canada and the Province to extend the period and Canada and the Province, acting jointly, may, in their discretion, extend the period. Canada and the Province must not unreasonably refuse that request. If, on the expiry of the allowed period, Saanich has not performed the requirement, Canada and the Province, acting jointly, may, within 60 days of the expiry of the allowed period, require Saanich to distribute the balance of the CPOTF and the repair and replacement fund remaining as of the day Saanich receives notice of the requirement to transfer, to those who contributed to the CPOTF, proportional to their contribution to the CPOTF, whereupon Saanich must transfer the funds and this agreement terminates.

CCSD

- 4.9 On receipt of funds pursuant to paragraph 4.8, Canada and the Province must consider transferring some or all of the funds to the Commonwealth Centre for Sport Development or some other non-profit society for the benefit of amateur sport in Canada.

Financial Accountability

- 4.10 Saanich must, on an annual basis, provide to the Review Board for its consideration, an accounting of all relevant financial information pertaining to the operation of the High Performance Area including, without limitation, the CPOTF and the repair and replacement reserve fund. Saanich must provide to Canada and the Province, at either's request and cost, additional financial information in a form acceptable to the requestor.
- 4.11 The books and records of Saanich relating to the operation of Saanich Commonwealth Place are subject to inspection by or on behalf of the Province or Canada, at the inspecting party's expense at all reasonable times.

USE OF HIGH PERFORMANCE AREA

HPC Club Priority

- 5.1 HPC Clubs have the first option on the High Performance Area if submissions for those times are made by booking deadline. Saanich must inform all HPC Clubs of deadlines for booking periods no less than six weeks in advance. After booking deadlines, only sanctioned competitions and special events approved by the Review Board can pre-empt other scheduled activity. All requests received after the booking deadline must be approved on a first come, first serve basis. In Zone 1 and 6, HPC Clubs take precedence over all other groups. In Zone 2, precedence is restricted to 5:30 - 9:00 a.m. and 4:00 - 7:00 p.m. Monday to Friday and 8:00 a.m. - 12:00 p.m. Saturdays and Sundays, except if priority is given elsewhere in this agreement. Where excess Deep Tank demand exists, and Saanich is able to provide the space, Saanich may permit HPC Clubs access to additional training space outside of those hours.

Contracting Procedure

- 5.2 Once the Review Board has advised Saanich of the allocations of the High Performance Area, Saanich must, on the basis of those allocations, offer to contract with the respective HPC Clubs on terms no less favourable than those which Saanich normally offers to users of its facilities, but Saanich must not impose terms otherwise inconsistent with this agreement.

Competitions

- 5.3 During competitions, HPC Clubs may rent, or be provided with, additional pool space for the specific purposes of competition warm-up or warm-down. Sanctioned competition has priority over all other use in the High Performance Area.

Competition Tank Meets

- 5.4 HPC Clubs may use both the entire 50 metre warm-up tank (Zones 2 and 7) and 50 metre competition tank (Zone 1) up to 3 times per year for major national/international competitions.
- 5.5 HPC Clubs may use both the entire deep tank (Zone 2) and 50 metre competition tank for major provincial/invitational competitions up to 12 times a year.
- 5.6 HPC Clubs may use portions of the deep tank (2-4 lanes) on an unrestricted basis for competition tank meets not requiring the entire deep tank or 50 metre warm-up tank.

Deep Tank Meets

- 5.7 HPC Clubs may use the entire deep tank for the purposes of hosting sanctioned competitions, on an unrestricted basis, if equivalent competition tank space is available for public programming.

Special Events

- 5.8 Saanich may use the High Performance Area for the purposes of hosting major community events up to 3 times per year, if that use does not conflict with a sanctioned competition.

Other Space

- 5.9 HPC Clubs have exclusive use of areas of the Timing Booth and Auxiliary Timing Booth as well as priority use of Team Change areas. Saanich must make the testing room available for athlete testing during the course of any competition in which members of an HPC Club participate and in which athlete testing is required. Saanich must make the pool classroom space available to HPC Clubs where it has not been booked or scheduled for some other program or use by Saanich.

Excess High Performance Space

- 5.10 Where excess High Performance Area space is available, Saanich has the right to use or rent out that space.

National and Provincial Teams

- 5.11 Saanich must make its best efforts to accommodate national and provincial team training requests.

Advertising

- 5.12 Saanich must consider approving proposals from HPC Clubs to promote commercial advertising in the High Performance Area and must allow them to retain the proceeds thereof. Approval of such proposals must not unreasonably be withheld. All municipal, provincial and federal government regulations relating to tobacco advertising apply.

Personnel

- 5.13 Saanich must consult with the HPC User Committee in establishing the job descriptions of the management staff responsible for the High Performance Area.

REVIEW BOARD

Constitution

- 6.1 Saanich, the Province and Canada must appoint one person each to the Review Board and must direct the HPC User Committee to appoint a representative to the Review Board. Until the HPC User Committee is properly constituted, the HPC User Committee representative on the Review Board is the person appointed by Canada and the Province, acting jointly.

Duties

- 6.2 The parties direct the Review Board to
- a) apply the principles in schedule 3, HPC Club Classification, to designate which organizations qualify as HPC Clubs and to designate the classification level of each HPC Club,
 - b) apply the principles in schedule 3 to change or revoke those designations, as necessary,

- c) consider recommendations made by the HPC User Committee concerning High Performance Area use and space allocations, rates, policies, booking priorities, and other matters of concern to HPC Clubs,
- d) determine time and space allocations of the High Performance Area amongst the HPC Clubs (within the priorities given in paragraphs 5.1 to 5.11) and advise Saanich of those allocations,
- e) use its best efforts to encourage HPC Clubs to cooperate with Saanich to block their training times so that non-HPC Club use can be maximized, and
- f) ensure that the High Performance Area operates in accordance with this agreement.

Allocation Process

6.3 The parties direct the Review Board to adopt the following process when determining time and space allocations of the High Performance Area amongst the HPC Clubs:

- a) The Review Board must consider allocating according to the schedule set out in Schedule 1 (the "Base Schedule").
- b) The Review Board must review, and revise (within the priorities given in paragraphs 5.1 to 5.11) if necessary, the Base Schedule, because the Base Schedule is based on historical and current (as of 1993) needs and usage patterns of aquatic sports in Greater Victoria, which needs and usage patterns may change.
- c) The Review Board must apply the principles set out in schedule 2 (the "Priority Principles") and consider the recommendations made pursuant to paragraph 6.2(c).
- d) The Review Board must resolve disputes between HPC Clubs according to the resolution of disputes portion of the Priority Principles and must adjust allocations accordingly, if necessary.

Limit of Power

6.4 For greater certainty, the Review Board does not have the power to expand the priority use of the High Performance Area by HPC Clubs beyond the priorities given in paragraphs 5.1 to 5.11.

Annual Review

- 6.5 The parties direct the Review Board to review the operation of this agreement annually.

HPC USER COMMITTEE

Constitution

- 7.1 The parties must appoint a committee (the "HPC User Committee") to represent the interests of high performance users of the High Performance ' Area. The parties direct the Review Board to create and modify, as necessary, rules for the composition, vote weighting, and procedures for the HPC User Committee, reflecting the stature and participation rates of the users of the High Performance Area. The parties direct the Review Board to consider the recommendations of the initial appointee to the position of HPC User Committee representative in this regard.

Committee of Review Board

- 7.2 The HPC User Committee is constituted a committee of the Review Board to do all things delegated to it by the Review Board. The parties contemplate that the HPC User Committee will perform the routine functions of the Review Board.

Duties

- 7.3 The parties direct the HPC User Committee to
- a) recommend to the Review Board additions and deletions of HPC Clubs,
 - b) interact, including make recommendations, directly, and within the policy framework of the Review Board, with Saanich recreational staff,
 - c) make recommendations to the Review Board as contemplated in paragraph 6.2 (c), keeping in mind the terms of this agreement,
 - (d) periodically review its own constitution, procedures and voting criteria and make recommendations to the Review Board, and
 - (e) attempt to resolve disputes in the first instance and make best efforts to ensure the smooth operation of this agreement.

FEES

Lane Charges

- 8.1 Before September 1, 1994, Saanich must not charge HPC Clubs more than \$6.80 per hour per 50 metre long course lane and \$3.40 per hour per 25 metre short course lane. After August 31, 1994, the rates are adjusted for inflation for each period September 1 (year X) to August 31 (year X+ 1) by multiplying those pre-September 1, 1994 rates by

$$\frac{\text{CPIV (year X-1)}}{\text{CPIV (1993)}}$$

where CPIV is the average consumer price index for Victoria for the year in question.

Other Charges

- 8.2 Before September 1, 1994, Saanich must not charge HPC Clubs more than the following rates:

(A) COMPETITION TANK MEETS

- | | | | |
|-----|------------------|------------------------|----------|
| (i) | Half Day Maximum | 6:00 a.m. - 2:00 p.m. | |
| | or | 2:00 p.m. - 10:00 p.m. | \$420.00 |

- | | | | |
|------|------------------|--|----------|
| (ii) | Full Day Maximum | | \$800.00 |
|------|------------------|--|----------|

(B) COST OF ADDITIONAL WARM-UP SPACE

- | | | |
|-------|---|--------------------|
| (i) | 2 lanes in Deep Tank | Nil |
| (ii) | Additional Deep Tank Lanes (2 Maximum) | \$3.40 per lane/hr |
| (iii) | Entire Deep Tank (Maximum 12 times per year) | |
| | - Core Hours | \$27.20/hr |
| | - Non-Core Hours | \$50.00/hr |
| | - Half Day Maximum | \$280.00 |
| | - Full Day Maximum | \$560.00 |
| (iv) | 50 metre Warmup Tank (Maximum 3 times per year) | |
| | - Half Day | \$100.00 |
| | - Full Day | \$200.00 |

(C) DEEP TANK MEETS

- | | | |
|------|------------------|----------|
| (i) | Half Day Maximum | \$210.00 |
| (ii) | Full Day Maximum | \$420.00 |

After August 31, 1994, the rates are adjusted for inflation for each period September 1 (year X) to August 31 (year X+ 1) by multiplying those pre-September 1, 1994 rates by

$$\frac{\text{CPIV (year X-1)}}{\text{CPIV (1993)}}$$

where CPIV is the average consumer price index for Victoria for the year in question.

Incremental Costs

- 8.3 During competition rentals, incremental direct costs may be charged separately when requested by HPC Clubs and not provided for by qualified volunteers. Those costs include set-up/take down, guarding and other specifically identified costs associated with competition rentals.

Minimum Annual Revenue Guarantee

- 8.4 Saanich must receive a minimum annual (September 1 to August 31 year basis) gross revenue from competitive rentals of \$75,000 beginning the year which starts on September 1, 1994. After August 31, 1995, the minimum is adjusted for inflation for each period September 1 (year X) to August 31 (year X+ 1) by multiplying \$75,000 by

$$\frac{\text{CPIV (year X-1)}}{\text{CPIV (1993)}}$$

where CPIV is the average consumer price index for Victoria for the year in question. Should there be a shortfall in competitive rental revenues, the Province must, in cooperation with the provincial aquatic sports organizations, guarantee payment of the difference between the guaranteed revenue and the actual revenue.

Ensure Rates Are Low

- 8.5 Saanich acknowledges that the HPC Club rental rates structure reflects both the contributions of the CPOTF and the minimum annual guarantee of the provincial aquatic sport organizations and the Province. It is the intent of this agreement that these monies be used to establish and maintain a High Performance Area rental rate structure among the lowest charged to high performance users of similar facilities in Canada. Therefore, Saanich agrees to monitor comparative rental rates and to consider setting rates in order to ensure that the Saanich rental rate structure continues to be among the lowest in Canada for the duration of the agreement.

If CPI Not Available

- 8.6 If the consumer price index for Victoria is not published in a given year, the parties must substitute an inflation factor which most closely reflects the criteria of the consumer price index for Victoria.

Volunteers

- 8.7 Saanich must permit HPC Clubs to use volunteers from organized groups to the extent that operating policies and practices permit. This includes set-up and take-down during competitions and cost-reduction measures related to the autonomous functioning of HPC Clubs.

OTHER

Liability

- 9.1. Saanich must at all times indemnify and save harmless the Province and Canada from and against all claims and demands, loss, costs, damages, actions, suits and other proceedings by whomsoever made, brought or prosecuted in any manner based upon, occasioned by or attributable to the execution of this agreement, or any action taken or things done or maintained by virtue hereof or the exercise in any manner or rights arising hereunder.

Official Languages

- 9.2 Saanich must use Canada's official languages, in all reasonable circumstances and when requested by Canada, when communicating with the public in connection with the High Performance Area including, without limitation, advertising, directional and identification signs except that with respect to directional and identification signs, exclusively international signs may be used.

Publicity

- 93 Saanich must ensure that Canada, the Province and the VCGS receive suitable credit, in a manner acceptable to each, for their contributions and assistance with the construction, maintenance and operation of the Saanich Commonwealth Place Aquatics Complex in all announcements, publicity signs, or other communication or commendation over which Saanich has influence or control.

Naming Areas

- 9.4 Naming of any spaces within the High Performance Area is subject to agreement of all three parties.

General

- 9.5 This agreement may not be assigned, except to the extent required by operation of law, exclusive of any agreement. This agreement binds and enures to the benefit of the parties and their respective successors and permitted assigns.
- 9.6 Every provision of this agreement or provisions incorporated from other documents is intended to be severable. If any term or provision hereof or incorporated herein is illegal or invalid for any reason, that illegality or invalidity does not affect the legality of the remainder of this agreement.
- 9.7 No waiver by a party of any default hereunder is effective unless given to the other party in writing. No waiver by a party of any default hereunder operates as a waiver of any other default, whether of a like or different character.
- 9.8 Words in the singular include the plural, and words in the plural include the singular.
- 9.9 This agreement may be revised from time to time by the written agreement of the Province, Canada and Saanich.

DATED this 29th day of April , 1994

Signature Page in the original document

Schedule I

BASE SCHEDULE

This Base Schedule represents an allocation of high performance space based on current (1993) and historical use by aquatic sports within the Greater Victoria area. It is recognized that over time, the needs and usage patterns of specific user groups may change and that the HPC User Committee is responsible for recommending any changes necessary to accommodate the various HPC user groups needs in a fair and equitable - - manner. To that end, the Review Board must consider, but is not bound by, the Base Schedule.

Mechanisms for resolving disputes between HPC user groups are delineated in Schedule 2 should problems arise, but, in general, core times should be adjusted only with the consent of the HPC user groups involved.

A. ZONE 1 (50 METRE COMPETITION TANK)

1. Core Needs:

Mon - Fri	(a.m.)	5:30-8:00	Competitive Swimming
	(p.m.)	4:00-7:30	Competitive Swimming
		7:30-9:00	Synchro/Water Polo
		9:00-10:00	Triathlon/Masters
Sat	(a.m.)	8:00-12:00	Swimming
	(p.m.)	5:00-9:00	All Groups
Sun	(a.m.)	8:00-12:00	All Groups
	(p.m.)	5:00-9:00	All Groups

2. Secondary Needs:

(a) Summer Training:

Mon-Fri	(a.m.)	6:00 - 9:00	
			Optional 11 a.m.-1 p.m. Workout

all other times same as core schedule

(b) Scheduling flexibility must be considered to accommodate additional training times during the Christmas and Easter breaks.

3. Provision for Provincial/National Teams Access:

- (a) Mon-Fri (i) a.m. - 8:00-12:00
(ii) p.m. - 12:00-4:00
(iii) p.m. - 4:00-8:00, but paragraph 9 of Schedule 2 applies.
- (b) Sat-Sun Negotiable with HPC Clubs, but paragraph 9 of Schedule 2 applies.
- (c) If possible, that use must be preceded by, preferably, 5 months and no less than 3 months notice of training requirements.

4. Provision for Visiting Teams:

- (a) Where space permits, visiting teams may use High Performance Area space allocated for provincial or national team access if the space has not been requested by provincial or national teams, or HPC Clubs. Those visiting teams may only displace HPC Clubs which regularly use the High Performance Area from their normal training space with the consent of those HPC Clubs, agreement not be unreasonably withheld.
- (b) If possible. that use must be preceded by, preferably, 5 months and not less than 3 months notice of training requirements.

B. ZONE 2 (DEEP TANK)

1. Core Needs:

Mon - Fri (a.m.) 5:30-9:00
(p.m.) 4:00-7:00

Sat (a.m.) 8:00-12:00

2. Secondary Needs:

Scheduling flexibility must be considered to accommodate additional training times during the Christmas, Easter and stammer periods, so long as the times and use do not unduly impact regular Saanich programming.

3. Provision for Provincial/National Team Access:

- (a) Mon-Fri (a.m.) 5:30-9:00
(p.m.) 4:00-7:00
- (b) Sat-Sun (a.m.) 8:00-12:00
- (c) Paragraph 9 of Schedule 2 applies to the allocation of this space.
- (d) If possible, such use must be preceded by, preferably, 5 months and not less than 3 months notice of training requirements.

4. Provision for Visiting Teams:

- (a) Where space permits, visiting teams may use High Performance Area space allocated for provincial or national team access if the space has not been requested by provincial or national teams, or HPC Clubs. Those visiting teams may only displace HPC Clubs which regularly use the High Performance Area from their normal training space with the consent of those HPC Clubs, agreement not be unreasonably withheld.
- (b) If possible, that use must be preceded by, preferably, 5 months and not less than 3 months notice of training requirements.

Schedule 2

PRIORITY PRINCIPLES

GENERAL

1. Access must be provided at times which complement HPC training objectives.
2. Club access priority is based on club stature and participation rate. Highest priority is accorded international clubs, followed by those clubs competing on a national, and then provincial level. Secondary consideration is given to club size.
3. The parties recognize that HPC Clubs have attained different levels of performance . The intent of this agreement is to provide adequate access to all aquatic disciplines, so that each discipline has the opportunity to develop and ultimately maintain a high performance program.
4. Zone 1 comprises the 50 metre competition tank and Zone 2 the deep tank portion of the warm-up tank (20 X 25 metres).
5. In zone 1, Category A use is competitive speed swimming and Category B uses are synchronized swimming and water polo.
6. In zone 2, Category A uses are diving, synchronized swimming and water polo and Category B use is competitive speed swimming.
7. In their respective zones, Category A users have priority over Category B users. Within each category the user, priority reflects club stature (i.e. international, national, provincial). The needs of those disciplines restricted to specific zones for training or competition must be recognized and addressed.
8. As the high performance use of Saanich Commonwealth Place will be primarily by aquatic sport groups, this must be considered in allocating access to weight training and other dryland areas to aquatic and other high performance sport users. For aquatic user groups access to HPC weight training spaces and other dryland areas must be based on a blended Zone 1/Zone 2 user priority list.
9. The Review Board must make its best efforts to accommodate national and provincial team training requests. Where those requests are made, the national/provincial team must minimize the impact on regular HPC user

groups. Where there is a potential conflict during hours not dedicated to the national and provincial teams in the Base Schedule, a minimum of 50% of the use must be dedicated to HPC Clubs (as a class) which regularly use the High Performance Area. The Review Board must allocate that space among HPC Clubs during those extraordinary periods according to the Base Schedule, the Priority Principles, and the recommendations of the HPC User Committee.

BOOKING RULES

10. In general, each training year must consist of two booking periods:
 - (i) September 1 - March 15
 - (ii) March 16 – August 31or similar booking periods.
11. Booking allocations for each sport must be reviewed by the HPC User Committee and approved by the Review Board.
12. In General, HPC Clubs must book within their sports' respective booking allocation.
13. User bookings received after the deadline date do not receive priority ranking and are treated on a "first come, first serve" basis. If possible, such bookings or booking changes, must be preceded by three months notice.
14. Only sanctioned competitions can bump scheduled training time. If two or more requests are received prior to the deadline, then higher level competitions have priority over lower level competitions.

CONFLICT RESOLUTION

15. The HPC User Committee must facilitate decisions regarding priority use if required.
16. The guidelines for conflict resolution (Schedule 4) must be used to determine priority use of space both within and between member sport groups. Any conflicts between user groups must be resolved by their HPC User Committee representatives.
17. If the representatives are unable to resolve the dispute, then the dispute must be forwarded to the HPC User Committee.

18. Conflicts between HPC Clubs must be addressed internally according to the guidelines outlined in Schedule 4, or as subsequently modified by the Review Board. Where conflicts remain unresolved, they must be forwarded to the Review Board or, at the Review Board's discretion and at the cost of the interested parties, to an arbitration panel.

Schedule 3

HPC CLUB CLASSIFICATION

To qualify as an HPC Club, an organization must be affiliated with a Provincial or National Sport Organization. HPC Clubs are classified into three levels. In determining priority of access where a Classification level is occupied by more than one club, consideration must be given to factors such as participation rate and volume of training.

The classification levels are as follows:

(a) **INTERNATIONAL CLUB**

An aquatics club whose athletes represent Canada in International competitions such as the Olympics, Commonwealth Games, PanPacific, Pan-American or FISU Games or World Championships (Senior) on a regular basis.

(b) **NATIONAL CLUB**

An aquatics club whose athletes represent their club/province in national senior competitions such as National Club Championships, National Team Trials, CIAU Championships or Canada Games on a regular basis.

(c) **PROVINCIAL CLUB**

An aquatics club whose athletes represent their club provincially in senior provincial or elite level age group championships on a regular basis.

SCHEDULE 4

Conflict Resolution of Bookings Within and Between Member Sport Groups

The following guidelines shall be used to resolve booking conflicts within and between member sport groups:

1. State the mandates and purposes of the HPC club.
2. Describe the nature of the Training Program at Saanich Commonwealth Place:
 - a. Goal and purpose of training program;
 - b. Requirements for an "ideal" training program; i.e., time of day, frequency, hours of training;
 - c. State specific facility area required, when, for how long and alternative training venues.
3. Qualifications and success of the coach and the program.
4. Give present standing of the HPC club in their national organization.
5. Competitions that the HPC clubs will compete in during the upcoming season.
6. Age of the athletes and total number of participants in the club:
 - a. State the number of high performance athletes within the club, along with a description with respect to the spectrum of talent from beginners, pre-competitive, competitive and masters; and,
 - b. Give progression of club athletes towards high performance.
7. State the ability of the club to host national meets; include personnel and finances.
8. State the longevity and financial status of the club.
9. Accessibility of other facilities to accommodate booking requests.
10. Previous use and involvement with Saanich Commonwealth Place.
11. State the club policies with regard to accessibility of new members to the club.
12. State residential status of club athletes, i.e. Greater Victoria based.
13. Other factors relating to the HPC clubs' need for priority use at Saanich Commonwealth Place.

14. Refer to the attached priority ranking questionnaire.

Priority Ranking Questionnaire Schedule 4 (Continued)

Each HPC user club using Saanich Commonwealth Place must complete this questionnaire.

The purpose of this form is required to determine high performance status of your sport and to assist the sport representatives in resolving booking conflicts.

HPC User Group/Clubs: _____

Contact Person: _____

Telephone Number: _____

Address: _____

Date: _____

Provincial Association Club is Registered with: _____

A. BACKGROUND INFORMATION ON ATHLETES:

1. Number of athletes registered in club:

2. Age range of the athletes:

3. Number of athletes using Saanich Commonwealth Place:

4. Percentage competing:

5. List major competitions athletes attending in current year:

B. LEVEL OF ATHLETES

Please check and indicate approximate numbers of whom are training or competing at the following levels:

	Dev.	Local	Reg.	Prov.	Div.	Nat.	Comm	World	Olymp.	Other
Training	()	()	()	()	()	()	()	()	()	()
Competing	()	()	()	()	()	()	()	()	()	()

C. TRAINING PROGRAM

1. How many hours a week should athletes train in the water to meet current International standards for the sport?

Provincial Level: _____

National Level: _____

International Level: _____

2. How many hours does the program train per week?

Provincial Level: _____

National Level: _____

International Level: _____

3. Does the program have structured practices and drills?

4. Does the program have specific conditioning sessions?

5. Does the program have specific skill sessions?

6. Does the program have team or league play?

D. HPC USER GROUP OR CLUB PERFORMANCE SUMMARY:

Age Group (Provincial, National, International): _____

Senior (provincial, National, International): _____

E. COACHING:

1. Describe the role of coaches within the program? _____

2. Name of coach(es) Level of Certification (or equivalent)

3. Coaching Performance (Provincial, National, International): _____

N.B. Further information such as coaching resumes and/or club performance history may be appended.

